



Cabinet agenda

Date: Tuesday 20 July 2021

Time: 10.00 am

Venue: The Oculus, Buckinghamshire Council, Gatehouse Road, HP19 8FF

Membership:

M Tett (Leader), A Macpherson (Deputy Leader and Cabinet Member for Health and Wellbeing), G Williams (Deputy Leader and Cabinet Member for Planning and Regeneration), S Bowles (Cabinet Member for Communities), S Broadbent (Cabinet Member for Transport), J Chilver (Cabinet Member for Finance, Resources, Property and Assets), A Cranmer (Cabinet Member for Education and Children's Services), C Harriss (Cabinet Member for Culture and Leisure), N Naylor (Cabinet Member for Housing, Homelessness and Regulatory Services) and P Strachan (Cabinet Member for Climate Change and Environment)

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Agenda Item

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5	Question Time Question from Councillor Robin Stuchbury to Leader of the Council “The Leader of Buckinghamshire Council recently suggested that Buckinghamshire had been one of the most successful Councils in England when it came to supporting local businesses through the pandemic. However on reading national data on Restart Grant payments the data suggests that Buckinghamshire ranks 108 among the 309 English Councils, paying around 16% of the £22.6M funding made available from Central Government. How does Buckinghamshire Council reconcile these two very different views of the Council’s performance and what future help can our local businesses expect to receive from Buckinghamshire Council ?”	
6	Forward Plan (28 Day Notice)	15 - 28
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9	Corporate Performance Indicators 2021-22	53 - 80
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11	Exclusion of the public (if required) To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act. Paragraph 3 Information relating to the financial or business affair of any particular person (including the authority holding that information)	
12	Confidential Appendix for Future High Streets Fund	107 - 108
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14 Date of next meeting

7 September 2021 at 10am

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

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Cabinet minutes

Minutes of the meeting of the Cabinet held on Tuesday 29 June 2021 in The Oculus, Buckinghamshire Council, Gatehouse Road, HP19 8FF, commencing at 10.00 am and concluding at 11.48 am.

Members present

M Tett, A Macpherson, G Williams, S Broadbent, J Chilver, A Cranmer, N Naylor and P Strachan

Others in attendance

A Collingwood, A Hussain, P Irwin and R Stuchbury

Apologies

S Bowles and C Harriss

Agenda Item

1 Apologies

Apologies for absence were received from Councillor S Bowles and C Harriss. Deputy Cabinet Members A Hussain and P Irwin attended in their place.

2 Minutes

RESOLVED that the Minutes of the meeting held on 8 June 2021 be approved as a correct record.

3 Declarations of interest

The Deputy Cabinet Member for Sport Councillor Irwin declared a personal interest in Item 9 as Chairman of Bernwode Community Bus.

4 Hot Topics

The following hot topics were reported:-

Leader

The Leader provided an update on the Covid 19 position in Buckinghamshire as at 22 June 2021. The following statistics were highlighted:-

- The infection rate across the whole area was 60.8 cases per 100,000 people which was in line with UK figures.
- This compared to 10.5 in early May and 21 on 27 May.

- There was very little prevalence in the over 60 age group but higher in younger age groups who were yet to be vaccinated.
- Hospitalisation and death rates were low which showed that the link between the infection rate and hospitalisation had been broken due to vaccinations.

In terms of economic recovery the Leader informed Members of the Bucks Additional Restrictions Grants which would help local businesses. As of 25 June the Council had already committed £166 million for local jobs and businesses, predominantly funded by the Government and Buckinghamshire Council had acted swiftly in distributing £20million of the grant to support the maximum number of local businesses. They were the second best Council in the Country in terms of distribution.

In terms of supporting High Streets the Leader had spoken to the Secretary of State for Housing, Communities and Local Government with regard to concerns around permitted development rights and changing retail units into residential housing. It was important to protect prime space on the high street.

Deputy Cabinet Member and Cabinet Member for Health and Wellbeing Councillor Macpherson provided an update on new legislation which would be implemented from October pending Parliamentary approval where anyone working in a CQC registered care home in England for residents requiring nursing or personal care must have two doses of Covid-19 vaccine unless they have a medical exemption.

Cabinet Member for Transport

Councillor Broadbent reported that road verge cutting was underway but that some verges were being left to encourage wild flowers to increase biodiversity. However, road safety was paramount. In addition drain clearance works and gully emptying was also being carried out (additional £4million had been allocated for this purpose). As of Friday 13,100 gullies had been cleared.

Cabinet Member for Environment and Climate Change

- Councillor Strachan referred to legacy issues with refuse collection in the South of the County. This was due to contractual performance (staff shortages) including a large increase in gardening waste. The Council were working closely with the contractor to improve performance.
- A press release had been issued on Bucks Tidy Up which encompassed everything from enhanced delivery of 'business as usual' activities e.g. litter picking, sign and bin replacement, gully cleaning, a range of street cleansing operations, renovating community play areas and skate parks, vegetation clearances, and country park maintenance, to supporting nationwide initiatives – most recently Keep Britain Tidy's Great British Spring Clean. The Council had injected over £300,000 of extra funding.
- The Council had set up a Working Group to look at celebrations for HM The Queen's Platinum Jubilee 2-5 June 2022.

Deputy Cabinet Member for Sport

Councillor Irwin referred to the success of WhizzFizzFest in Aylesbury Town Centre and thanked officers for their hard work in making the event a success and bringing residents into the town centre.

Deputy Cabinet Member for Community Safety

Councillor Hussain made reference to the relaunch of the Community Boards who were starting their summer round of meetings. Their two main priorities were economic development; and environment and climate change. They were also working with the community engagement team on the BAME network and public health. Community Boards helped deliver the Council's priorities locally and £1million had been allocated each for protecting the environment and economic recovery.

5 Question Time

Question from Councillor Robin Stuchbury to Councillor Angela Macpherson and Cabinet Member for Health and Wellbeing

"In 2021/22, the Adult Social Care precept represented 9.6% of the Council Tax paid by residents in Band D properties, and overall accounted for £34.3m of the Council Tax requirement of £357.5m. Since 2016/17, monies collected via the precept has been £120m of the £2,112.2m Council Tax collected. The Council also receives £9m Council Tax support per annum towards the cost of Adult Social Care.

Given this, is the current model of funding for Adult Social Care sustainable and what is the Council doing to meet the growing older age profile of Buckinghamshire residents and the need to provide vital services for the longer term, given that there is likely to be an uplift in demand experienced post Covid?"

Response

"Table 1 below shows the growth added to the adult social care budget over recent years, as part of the former Buckinghamshire County Council and latterly as Buckinghamshire Council.

Table 1

	Growth in complexity, demographic growth and inflation
2021/22	£9.6m
2020/21	£9.530m
2019/20	£8.841m
2018/19	£8.270m (including supplementary Better Care Fund (iBCF))
2017/18	£10.070m

However, despite the additional investment, demographic growth is outstripping the available budget. Buckinghamshire is facing a number of challenges in terms of

demand for adult social care. The number of people eligible for social care services is increasing, both older adults (65+) and young people approaching adulthood, and those who were either funding care for themselves or whose care was previously funded through the NHS. In addition, we are seeing an increase in the complexity of the needs of people requiring adult social care and the length of time over which that care is required.

The Covid-19 pandemic has added more complexity to the situation. At this point in time there are unknowns relating to the type of care provision that people will want or need in future and in the shorter-term in relation to government funding that has been supporting the hospital discharge to assess process.

Internally, the Council continues with its commitment to delivering the Better Lives Strategy, a key part of the Council's approach to managing demand and growth, helping people to live the lives they want to lead by promoting living independently for longer.

Unfortunately, the external factors mean that the risk to future services is escalating. Buckinghamshire Council, like its counterparts across the country, is acutely aware of the need for a long-term solution to the funding of adult social care. The Council recognises the challenges in achieving this outcome but considers it vital that a solution is found. We await with interest the Government's proposals due later this year and eagerly anticipate a funding framework which enables us to guarantee the future delivery of these critical services for our residents."

6 Forward Plan (28 Day Notice)

The Leader introduced the Forward Plan and commended it to all Members of the Council and the public, as a document that gave forewarning of exactly what Cabinet would be discussing at forthcoming meetings.

RESOLVED that the Cabinet Forward Plan be noted.

7 Children's Services Improvement Plan Update

Cabinet received a report from Cabinet Member for Education and Children's Services that provided an update on the continued impact of COVID-19 on the Service and the current progress against the Ofsted Improvement Plan. During the update the following points were noted:-

- The impact of COVID-19 had led to significant rise in demand that continued to be unpredictable. This coupled with an increase in the complexity and seriousness of situations that children and young people find themselves in, was having a substantial impact on workloads; however, the service's response to ensure children and young people were kept safe continued to be of paramount importance.
- The improvement plan (Appendix 1) had one area of red in terms of RAG rating. 4.10 'Children in care have a clear permanency plan by their second review.' It was expected that there would be sufficient evidence for this to be

'amber' by the time this plan was reviewed next. Almost all other areas were 'amber'.

- Reference was made to the work of the Corporate Parenting Panel which prioritised the needs of children and young people in or leaving care.
- There were lots of checks and balances in place such as an audit plan, dip sampling, weekly check and challenge and also improvements in management oversight and consistency.
- The recruitment of both qualified social workers and first and second-line managers remained a very high priority for the service. It was clear that the combined impact of working remotely for a significant period, the increased exposure to disturbing scenarios involving children and the increases in demand all have an impact on staff. Staff support continues to remain extremely important.

The Cabinet Member for Education and Children's Services then gave the following information in response to Cabinet Member questions:-

- In terms of permanency plans and amber areas, the Corporate Director Children's Services reported that work had been signed off this week in terms of quality assurance processes in relation to management oversight and supervision. Managers would provide a robust quality check on case work and ensure that pathway plans were of sufficient quality. The team had an upward trajectory and progress was being closely monitored by the Head of Service.
- Covid had meant that there had been some restricted access to children. Within the MASH, there had been a 40% increase in contacts compared with last April yet the MASH had maintained good performance with a decision made on 96% of contacts within 24 hours and 95% of referrals completed in 72 hours. The evidence of demand changes was also very clear from the data, particularly the over 60% increase in strategy meetings and those leading to Section 47 enquiries, which were the most serious cases. There was also an increase in mental health issues when children were absent from school and also an increase in demand for free school meals which showed families experiencing economic difficulties. Whilst the workload of staff was very high the Service was maintaining standards and making progress and there was no complacency on the part of managers and staff. Cabinet Members congratulated staff.
- The Deputy Cabinet Member for Sport commented that he had sat on the Corporate Parenting Panel for many years and had seen an incredible improvement in the last four years.
- The Leader referred to the abuse some young people suffer and the obligation of the Council to protect them. The Cabinet Member for Education and Children Services reported that a number of things had changed; not just covid but changes in society and the impact on young people's mental health, losing role models and the strength of family life.

Cabinet Members welcomed the report.

RESOLVED that the continued impact of COVID-19 on the Service and the current progress against the Ofsted Improvement Plan be noted.

8 Future Highways Services Contract

Cabinet had received and agreed a report on 2 March 2021 that set out the rationale and proposed way forward for the procurement of the Highways Services Contract. In addition it had been agreed that a future paper would be presented to Cabinet to seek views and agreement on the evaluation and quality criteria that would be used to determine the selection process and outcome of the procurement exercise as well as the criteria and process for determining any potential future extensions of the contracts.

The proposal had also agreed the formation of an Alliance. The Cabinet report set out the proposed governance arrangements and format of how the alliance would function and operate.

The Cabinet Member for Transport introduced the report as follows:-

- The Council's £45m per annum contract for highways services delivered all aspects of transportation and highways services, in terms of maintaining the highway. The current service was provided by Ringway Jacobs (RJ).
- Certain teams have already been transferred back to the Council. The proposed model comprised of a hybrid of arrangements to provide quality and value for money, whilst maintaining resilience in delivering services and giving the client greater control over the prioritisation of works.
- Appendix 1 of the report showed key milestones and the Service Director for Highways and Technical Services reported that the Project Team were confident of being about to commence the new contracts on 1 April 2023 allowing for a minimum of 6 months for mobilisation. They were looking to hold the Service Provider Engagement Day on 8 July 2021 with contract award in August 2022. There was always a financial risk around any procurement exercise. They were looking for a quality/price split of 60/40%.

During discussion by Cabinet Members the following points were noted:-

- Cabinet Members welcomed the name change from Transport for Bucks to Buckinghamshire Highways as it not only reflected what the service comprised but gave it an identity that was both recognisable to the communities and corporately to Buckinghamshire Council.
- The Cabinet Member for Property and Assets emphasised the importance of good communications with Town and Parish Councils with clear explanation of any changes in organisational structures and to reassure them that there would be no changes to the work of Local Area Technicians. He also referred to penalties or sanctions with regard to poor delivery. The Cabinet Member for Transport reported that communication was vital and information was already being shared on the procurement process. The Deputy Member for

Community Safety emphasised the importance of keeping all Members up to date and that Community Boards would be a good vehicle for this. In response it was noted that there would be updates on delivery of the current programme, updates on the procurement programme and finally the new contract.

- In previous years Members had previously identified the criteria and process for incentivising and offering any potential extensions to the contracts had been a key issue. The agreed contract duration would be 8 years with the opportunity to award 2 year extensions. There would be a robust communication with the market about what was expected so that the Council would be in a position to make changes.
- The current work with drainage and gully clearing was vital as there was 30% deterioration of roads when they were covered with water.
- In terms of testing the market there was only so much capacity in the Country for this type of contract.
- A Task and Finish Member Group would be set up on the Highways Service Contract and as part of the procurement a further report would be submitted to Cabinet next summer prior to any appointments being made.

RESOLVED –

- (1) That the progress made to date on the procurement of the new Highways Services Contract be noted.**
- (2) That the evaluation and quality criteria for determining the new service providers be agreed.**
- (3) That the extension criteria and process be agreed.**
- (4) That the proposed change in name for the Service and the terms of the Alliance be noted.**

9 Bus Service Improvement Plans and Enhanced Partnerships

Cabinet received a report on the 'Bus Back Better' National Bus Strategy that required Local Authorities to enter into Enhanced Partnerships with bus operators. The Government announced a £3 billion fund to improve bus services. The aims of the National Bus Strategy were to make buses more frequent, more reliable, easier to understand and use, better co-ordinated and cheaper and gives a greater role for the Local Authorities in the planning and provision of services.

The Cabinet Member for Transport introduced the report as follows:-

- A commitment to entering into Enhanced Partnerships with bus operators was required by the end of June 2021. The commitment was to establish Enhanced Partnerships with operators under the Bus Services Act, or (for authorities with an elected Mayor) begin the statutory process of franchising services. From 1 July 2021, only LTAs and operators who meet these requirements would continue to receive the COVID-19 Bus Services Support Grant (CBSSG), or any new sources of funding
- The Government also expected publication of Bus Service Improvement

Plans by 31 October 2021 to outline how these partnerships would improve services. These Plans would have to be updated annually.

- The Enhanced Partnership was required to be in place by April 2022.

During discussion by Cabinet Members the following points were noted:-

- An Enhanced Partnership not only meant being more reliable etc but also more integrated with good connection links with neighbouring authorities. There should be no barrier to making travel difficult by ensuring that journeys between different providers were seamless. The Service Area was currently having conversations about transport routes.
- It would also be good to modernize the fleet with electric/hydrogen buses to work towards being zero carbon. However, bus services which were run by private operators could not be told to buy a green fleet and it would be up to the Council to work with operators to incentivize them to help towards that target although no funding had been provided for this. A comment was made about school buses turning off their engines whilst waiting outside schools.
- Reference was made to the recommendation securing long term funding for vital bus services and what that meant for rural areas where the volume of use would be lower. The Cabinet Member for Transport reported that it would be impossible to provide a regular bus service for every village but they would ensure that the right routes were as frequent and deliverable as possible. In terms of obtaining local information they would be having conversations with Community Boards and exploring gaps in services.
- A Cabinet Member commented that the Council was already providing a pilot bus service but the pilots had been allocated to more urban areas. This was important to identify demand.
- A Deputy Cabinet Member asked that the Service Area speak to areas providing community buses which provide fantastic services locally. The Cabinet Member reassured Members that they provided a vital service which was part of the network who also would be able to provide information on any gaps in services. Community buses could be funded by Section 106 monies with some match funding from the Bus Improvement Plan.
- A comment was made that as well as rural areas it was important to prioritise the vulnerable such as older people and young people perhaps who were leaving care and starting a new job and that the Service Area should liaise with Connexions. The Cabinet Member reported that an aim of the Strategy would be to connect people and communities, including connecting young people into employment and older people to vital services in addition to helping bus operators not go out of business.

RESOLVED –

- (1) **That it be agreed, in principle, to commit to Enhanced Partnerships with local bus operators, as required by the ‘Bus Back Better’ National Bus Strategy by 30 June 2021.**
- (2) **That the development of a Bus Service Improvement Plan (BSIP) by 31**

- October 2021 be agreed, to secure long term funding for vital bus services.**
- (3) That an Enhanced Partnership with bus operators be entered into no later than 31 March 2022.**

10 Date of next meeting

20 July 2021 at 10am at The Oculus, Buckinghamshire Council, Gatehouse Road, HP19 8FF

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Buckinghamshire Council Cabinet/Leader forward plan

The local authorities (executive arrangements) (meetings and access to information) (England) regulations 2012

This is a notice of an intention to make a key decision on behalf of Buckinghamshire Council (regulation 9) and an intention to meet in private to consider those items marked as 'private reports' (regulation 5).

A further notice (the 'agenda') will be published no less than five working days before the date of the decision meeting and will be available via the [Buckinghamshire Council website](https://www.buckinghamshire.gov.uk/).

All reports will be open unless specified otherwise.

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Cabinet 20 July 2021				
Future High Streets Fund (FHSF) Delegated authority to enter into a grant agreement with MHCLG and to acquire properties in the FHSF programme		Councillor John Chilver, Councillor Gareth Williams Lisa Michelson, John Reed	Part exempt (<i>para 3</i>)	18/6/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Caduceus - Property development, High Wycombe This report relates to the proposed construction by the Council in partnership with South-Central Ambulance Service (SCAS), of a new Ambulance Resource Centre on the site of a former Property (now demolished) owned Freehold by the Council in High Wycombe under Title Nos BM357755 and BM357753. This development will replace the much smaller existing High Wycombe ambulance facility. The new facility would meet current and future operational needs.</p>	Abbey	Councillor John Chilver David Pearce	Part exempt <i>(para 3)</i>	18/6/21
<p>Corporate Performance Indicators 2021-22 Quarterly report</p>		Councillor John Chilver Matthew Everitt		28/4/21
<p>Q1 Budget Monitoring Report 2021-22 Quarterly report</p>		Councillor John Chilver Richard Ambrose		28/4/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Cabinet 7 September 2021				
<p>Director of Public Health Annual Report 2021 Each year the Director of Public Health produces an annual report on the health of the population. This year the annual report focuses on domestic violence and abuse. This report covers some key areas including how to recognise signs of domestic abuse and where to get help, who may be at greater risk of experiencing domestic abuse and when, including research on warning signs leading up to domestic homicides. It also covers what is known about interventions that contribute to reducing the risk and harms of domestic abuse and the need for more work to focus on preventing perpetrators from committing domestic abuse. The report makes recommendations based on our local situation for a range of partners in Buckinghamshire to implement. Cabinet is requested to note the Director of Public Health Annual Report and endorse the recommendations within it.</p>		Councillor Angela Macpherson Dr Jane O'Grady		21/5/21
Cabinet 28 September 2021				
<p>Children's Social Care Improvement Plan Progress Update Quarterly Update</p>		Councillor Anita Cranmer Richard Nash		30/6/21
<p>Devolution Update and Community Asset Transfers Devolution update and review of Community Asset Transfers</p>		Councillor Steve Bowles Claire Hawkes		19/1/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Statement of Community Involvement The Statement of Community Involvement (SCI) is a document that we must produce and keep up to date to ensure effective community involvement at all stages in the planning process. It sets out how anyone who lives, works, plays or carries out business in the Buckinghamshire Council area can be involved in local planning decisions and the preparation of planning documents.</p>		Councillor Gareth Williams Darran Eggleton		28/4/21
<p>Support to the Provider Market as a result of COVID-19 COVID-19 has created a number of challenges in the care market, including rising costs around staffing and PPE; a changing profile of clients for bed-based care, with clients presenting with more complexity; and disruption to the self-funder market. A specific request has been received to provide financial support during the COVID-19 crisis. This paper requests Cabinet review and consider the recommendations as outlined in the confidential report.</p>		Councillor Angela Macpherson Tracey Ironmonger	Part exempt <i>(para 3)</i>	18/6/21
Cabinet 19 October 2021				
<p>Buckinghamshire Safeguarding Adults Board (BSAB) Annual Report Annual report</p>		Councillor Angela Macpherson Joanne Stephenson		12/7/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Buckinghamshire Safeguarding Children Partnership (BSCP) Annual Report Annual report		Councillor Anita Cranmer Richard Nash		12/7/21
Youth Justice Strategic Plan Annual report		Councillor Anita Cranmer Richard Nash		12/7/21
July 2020 Leader Decisions				
A355 Amersham Road, Beaconsfield Layby Prohibition of Motor Vehicles To prevent the fly tipping of hazardous materials on two laybys located on A355 Amersham Road, Beaconsfield	Beaconsfield	Councillor Steve Broadbent Ricky Collymore		2/11/20
A41 PPTC Bus Lane Relocation Statutory Consultation Bus Lane relocation on the A41 Bicester Road as part of the A41 PPTC scheme.	Aylesbury North West; Stone & Waddesdon	Councillor Steve Broadbent Vanessa Silva		14/5/21
Active Travel Tranche 2 Grant Funding – scheme allocation Agreement to allocate Active Travel Tranche 2 Grant Funding, this is funded through a Section 31 Grant from DfT and therefore agreement on allocation is required.	Aston Clinton & Bierton; Aylesbury South East; Wendover, Halton & Stoke Mandeville	Councillor Steve Broadbent Suzanne Winkels		7/5/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Agreement of expenditure of Section 31 Grant Funding To agree spending of Section 31 Grant funds as allocated by the Department for Transport</p>		<p>Councillor Steve Broadbent Suzanne Winkels</p>		21/5/21
<p>B482 Marlow Road, Stokenchurch raised table zebra crossing It is proposed that a raised speed table is constructed at the existing zebra crossing point, to act as a traffic calming feature near Hart Moor Close on B482 Marlow Road, Stokenchurch. The aim is to improve road safety for vulnerable users and address concerns of inappropriate vehicle speeds.</p>	Ridgeway West	<p>Councillor Steve Broadbent Jankin Arsalan</p>		31/3/21
<p>Biodiversity Net Gain Scheme in Buckinghamshire Next steps towards implementation of a biodiversity net gain scheme in Buckinghamshire</p>		<p>Councillor Peter Strachan David Sutherland</p>		5/10/20
<p>Budget Adjustments to the Approved Capital Programme To approve changes to the Approved Capital Programme</p>		<p>Councillor John Chilver Sue Palmer</p>		14/9/20
<p>Budget Realignment - Adult Social Care Operations The purpose of this report is to set out the changes required to the Adult Social Care budget to re-align with the new Adult Social Care Operations restructure.</p>		<p>Councillor Angela Macpherson Gill Quinton</p>		30/6/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Chartridge Lane, Chesham Signalised Crossing Decision to proceed to install a Puffin Signalised Crossing on Chartridge Lane, adjacent to Chiltern hills Academy.	Chiltern Ridges	Councillor Steve Broadbent Adrian Lane		28/4/21
Choice and Charging Policies Adult Social Care policies		Councillor Angela Macpherson Tracey Ironmonger		17/9/20
Commissioning of Direct Payment Support Service The following 4 contract will be commissioned to support the Councils Direct Payment Offer.		Councillor Angela Macpherson Lisa Truett	Part exempt (<i>para 3</i>)	3/12/20
Department for Transport "Gear Change" & Local Transport Note 1/20 Briefing on new HMG active travel policies and proposal to adopt Local Transport Note 1/20		Councillor Steve Broadbent Suzanne Winkels		7/5/21
Devolution Pilots To agree devolution pilot schemes		Councillor Steve Bowles Claire Hawkes		30/6/21
Extension of the Role of our Virtual School To ring-fence the new Section 31 grant for Extension of the Role of our Virtual School to children with a social worker into the Education and Children's Services portfolio budget.		Councillor Anita Cranmer Elizabeth Williams		30/6/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Heavy Goods Vehicle Restrictions, Ivinghoe Area A report, with recommendation, to be written regarding the results and responses received during the Statutory Consultation on a proposed HGV restriction in and around the Ivinghoe area.</p>	Aston Clinton & Bierton; Ivinghoe; Wing	Councillor Steve Broadbent Ricky Collymore		18/6/21
<p>High Wycombe Transport Strategy Consultation Request for agreement to conduct public consultation on the draft High Wycombe Transport Strategy once it has been agreed by Wycombe Members.</p>	Booker, Cressex & Castlefield; Downley; Hazlemere; Ryemead & Micklefield; Terriers & Amersham Hill; Totteridge & Bowerdean; Tylers Green & Loudwater; West Wycombe	Councillor Steve Broadbent Suzanne Winkels		14/5/21
<p>Highways Development Management commuted sums Highways Development Management last updated our commuted sums in 2006, this is a proposal to update these not only in line with inflation but to use a slightly different format.</p>		Councillor Steve Broadbent Lee Steadman		15/10/20

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>HS2 CCTV Cameras To agree the criteria and framework for CCTV camera locations to monitor HS2 activity around Buckinghamshire</p>		<p>Councillor Steve Broadbent</p> <p>Joan Hancox</p>		18/6/21
<p>Interim Tree Risk Management Strategy Approval of an interim tree risk management strategy with respect to trees that Buckinghamshire Council manages</p>		<p>Councillor Peter Strachan</p> <p>David Sutherland</p>		5/10/20
<p>Prohibition of Motor Vehicles - Stocklake and Broughton Lane, Bierton To formalise the new carriageway layout at Stocklake and Broughton Lane, Bierton. The carriageways have been realigned and now has sections where motor vehicles are physically unable to access. The proposed Traffic Regulation Order will formalise the restrictions on motor vehicle movement.</p>	Aston Clinton & Bierton	<p>Councillor Steve Broadbent</p> <p>Ricky Collymore</p>		2/11/20
<p>Public Health Reserves Decision to agree funding from the Public Health reserve for proposals which allow the Buckinghamshire Health and Wellbeing Recovery Plan to be progressed with partners and key communities.</p>		<p>Councillor Angela Macpherson</p> <p>Dr Jane O'Grady</p>		18/6/21
<p>Town & Parish Charter To agree the Town and Parish Charter</p>		<p>Councillor Steve Bowles</p> <p>Kate Walker</p>		15/10/20

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Tree Planting Programme - Year 1 Sites To agree the progression of sites for the first year of the tree planting programme		Councillor Peter Strachan Edward Barlow	Part exempt <i>(para 3)</i>	14/5/21
Support to the Provider Market To seek approval for support to ensure the care market continues to be able to respond to the needs of Buckinghamshire residents.		Councillor Angela Macpherson Tracey Ironmonger	Part exempt <i>(para 3)</i>	6/4/21
Watchet Lane, Holmer Green Zebra Crossing To proceed with the proposed Watchet Lane Zebra Crossing	Penn Wood & Old Amersham	Councillor Steve Broadbent Tara Rutland		15/4/21
Wendover Cycleway Improvements Progression of Wendover Cycleways Improvements project to construction following public consultation on 3 cycleway improvement options	Wendover, Halton & Stoke Mandeville	Councillor Steve Broadbent Ben Fletcher		14/5/21
August 2021 Leader Decisions				
2021/22 Term Dates - Update due to Queens Platinum Jubilee To align the county's term dates with updated national legislation.		Councillor Anita Cranmer Simon James		12/7/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>2021/22 Update to Admission Rules for Children Adopted from Abroad To align the 2021/22 admission rules for voluntary controlled and community schools with the revised Admissions Code which is expected to come into force on 1 September</p>		Councillor Anita Cranmer Simon James		12/7/21
<p>Hackney Carriage Tariffs - Approval Following advertisement to approve, with or without amendment, the proposed maximum fares charged by Buckinghamshire Council licensed hackney carriages. That authority be delegated to the Corporate Director of Communities to adopt the approved fares.</p>		Councillor Nick Naylor Lindsey Vallis		12/7/21
<p>Highway Safety Inspection Policy Update to the existing Highway Safety Inspection Policy</p>		Councillor Steve Broadbent Keith Carpenter		30/6/21
<p>Lacey Green Waiting Restrictions A report, with recommendation, to be written regarding the results and responses received during the Statutory Consultation on waiting restriction proposals in Lacey Green.</p>	Ridgeway West	Councillor Steve Broadbent Ricky Collymore		18/6/21
<p>Saunderton Vale Waiting Restrictions A report, with recommendation, to be written regarding the results and responses received during the Statutory Consultation on waiting restriction proposals around the Saunderton Train Station, High Wycombe.</p>	Ridgeway West	Councillor Steve Broadbent Ricky Collymore		18/6/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
September 2021 Leader Decisions				
Aston Clinton - Traffic Calming Vertical traffic calming and speed limit reduction	Aston Clinton & Bierton	Councillor Steve Broadbent Zunara Aslam		19/3/20
Gerrards Cross Waiting Restrictions Report to be written with recommendations upon the conclusion of a statutory consultation on waiting restrictions proposed in Gerrards Cross.	Gerrards Cross	Councillor Steve Broadbent Ricky Collymore		12/7/21
December 2021 Leader Decisions				
Steeple Claydon school The governing board of the school have launched a consultation with their local community on a proposal that they change the way they manage the Early Years provision in the school. If agreed the proposal would mean that a qualified teacher would lead the provision. Currently as allowed under Department for Education regulations the provision is overseen by a committee of school staff and governors. The initial consultation runs until 17 September. If there is support for the proposal the school would then publish a statutory notice giving people four weeks to comment on, support or object to the proposal. If agreed the school's age range would change from 4-11 years of age to 2-11.	Grendon Underwood	Councillor Anita Cranmer Andrew Tusting		30/6/21

Individual Leader decisions (in consultation with the Cabinet Member) are not discussed at meetings – a report is presented to the Cabinet Member and the Leader will decide whether to sign the decision.

If you have any questions about the matters contained in this forward plan, please get in touch with the contact officer. If you have any views that you would like the cabinet member to consider please inform the democratic services team in good time ahead of the decision deadline date. This can be done by telephone 01296 382343 or email democracy@buckinghamshire.gov.uk. You can view decisions to be made and decisions taken on the council's website.

The council's definition of a 'key decision' can be seen in part 1 of the council's [constitution](#).

Each item considered will have a report; appendices will be included (as appropriate). Regulation 9(1g) allows that other documents relevant to the item may be submitted to the decision maker. Subject to prohibition or restriction on their disclosure, this information will be published on the website usually five working days before the date of the meeting. Paper copies may be requested using the contact details below.

*The public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt (private) information as defined in part I of schedule 12a of the Local Government Act 1972. The relevant paragraph numbers and descriptions are as follows:

Paragraph 1 - Information relating to any individual

Paragraph 2 - Information which is likely to reveal the identity of an individual

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 4 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6 - Information which reveals that the authority proposes:

(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

(b) to make an order or direction under any enactment

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Part II of schedule 12a of the Local Government Act 1972 requires that information falling into paragraphs 1 - 7 above is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Nothing in the regulations authorises or requires a local authority to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a document contains or may contain confidential information. Should you wish to make any representations in relation to any of the items being considered in private, you can do so – in writing – using the contact details below.

Democratic services, Buckinghamshire Council, The Gateway, Gatehouse Road, Aylesbury, Buckinghamshire HP19 8FF 01296 382343
democracy@buckinghamshire.gov.uk



Report to Cabinet

Date: 20th July 21

Reference number: N/A

Title: Future High Street Fund Initial Programme

Relevant councillor(s): John Chilver – Cabinet Member for Resources

Author and/or contact officer: Charles Brocklehurst, Interim Head of Special Projects / Lisa Michelson, Service Director Economic Growth and Regeneration

Recommendations:

- To note the progress of the Future High Streets programme in High Wycombe and ahead of a further report which will establish the programme and governance in September 2021.
- To progress with a first tranche of spend for the grant (as outlined in Annex 1) and therefore to delegate:
 1. to the Director of Property, in consultation with the Cabinet Member for Property & Assets and the Section 151 Officer, the submission of offers to purchase the properties listed in Annex 1, subject to exchange of contracts being conditional upon Future High Streets grant first being received by the Council from MHCLG.
 2. to the Section 151 Officer, authority to sign the MHCLG Future High Streets grant offer agreement, as set out in para 5 and to draw down on the first year's allocation.
 3. to delegate to the Director of Property & Assets, the appointment of external consultants to undertake development management, valuations, due diligence and lettings, to be funded by the Future High Streets grant.
 4. to the Director of Property and Assets in consultation with the Cabinet Member for Property and Assets and Section 151 Officer authority to exchange contracts and complete on the proposed acquisitions set out in this report
 5. to the Director of Property and Assets in consultation with the Cabinet Member for Property and Assets and Section 151 Officer authority undertake the tendering, selection and appointment of buildings contractors to undertake the refurbishment (subject to planning, if required) of acquisitions, once purchases have been completed.

EXECUTIVE SUMMARY

The Council are about to receive the first tranche (£6.7m) of MHCLG's Future High Streets Fund (FHSF) grant (totalling £11.8m over three years). The grant is based on a specified development programme. 2021-22 involves a series of proposed property acquisitions (**see Annex 1**). To progress these acquisitions, in order to meet the FHSF delivery programme (and thereby secure subsequent year's grant), delegated approval is required. A further report on the programme and its resourcing/governance arrangements will be made to September Cabinet.

Background

1. Following the submission of a successful expression of interest and award of feasibility funding to Wycombe District Council in 2019, a full bid was made by Buckinghamshire Council to the Ministry of Housing, Communities and Local Government (MHCLG) in July 2020 for £17.2m of capital funding for Future High Streets Funding (FHSF) for High Wycombe. The bid process was thorough and required the application of Treasury Green Book analysis and quantification of options, to ensure strong benefit cost ratios and value for money. At the time of submission, a decision was due from MHCLG in the autumn. Covid-19 introduced a period of delay in to this process.
2. To comply with the criteria of the fund, the bid set out an ambitious but realistic (i.e. deliverable by 31st March 2024) programme of interventions to tackle identified market failure, to address long-term vacant retail sites (and a nightclub) and underutilised historic building undercroft space in High Wycombe High Street. A key objective for the initiative is to consider the balance of retail provision in the context a number of issues including new pressures on co-working space, independent food and drink/retail, street markets, and town centre residential. (**Annex 3**)
3. A set of specific 'rebalancing' objectives were developed for the town centre and these link to and aid the achievement of the 'Better High Streets' principle in the Regeneration Strategy for High Wycombe, that was being developed concurrently to the FHSF proposal work (**Annex 4**)
4. The bid also included £3.4m Council Capital contribution (provided for in the Capital Programme) and £400k of private sector funding to generate a total programme of £21m.
5. On 26 December 2020, an announcement was made by MHCLG that funds were allocated to the High Wycombe bid at a level of 69% of the total ask, amounting to £11.8m (or a total programme of £15.4m).
6. In order to receive the smaller allocation, the Council was required to revise the bid to match the reduced funding envelop (illustrated in **Figure 1 and 2 in Annex 2**). In summary, the revised bid shown in **Confidential Annex 1a**

7. This revised proposal was submitted in January in order to enable a funding release in February. Subsequently, MHCLG clarified that the timetable for distributing the funding meant that this was pushed to May (now June). The Council has confirmation of the funding on 1 April 2021. This includes a draft Grant Agreement.
8. The FHSF allocation has to be spent by 31 March 2024 – and the delivery programme is frontloaded to spend this first. The grant will be annual, dependent upon the prior year's performance. Due to the protracted nature of the Government 'competition' to secure funding and, even in spite of Covid-19, some of the original properties targeted for acquisition have been picked up by the market. Wycombe will not be alone in this regard and MHCLG have acknowledged that a process will be put in place to swap out interventions to enable progress to be made ('substitutions'). The current updated programme is set out in **Confidential Annex 1b**
9. **The intervention projects set out in Annex 1 are not the usual commercial property investment propositions. They are primarily regeneration schemes (with socio-economic outcomes), so standard risk/reward commercial returns do not apply. Each project will have a project development appraisal, key to which is minimising risk exposure to overspend, relative to FHSF monies available. Not the usual Business Case, nor dependent upon external property consultant's advice, more typical when the Council is investing its own Property Fund. The indicative projects have all been through MHCLG's Green Book Treasury appraisal process and already carry MHCLG sign-off.**

Next steps

10. MHCLG have now confirmed that they will release funding in early June/July. By then, the Council will have to sign a Grant Agreement and Memorandum of Understanding. The latter will include annexed documents comprising (a) Spend Profiling (b) Work Plan and (c) Risk Register.
11. As the programme largely depends on acquiring properties, there is the potential for individual projects to change or be substituted for other opportunities as they arise. In parallel with the property acquisition programme, work will commence on working up detailed designs and procuring refurbishment works.

Your questions and views

If you have any questions about the matters contained in this report please get in touch with the author of this report. If you have any views that you would like the cabinet member to consider please inform the democratic services team. This can be done by telephone [01296 382343] or email [democracy@buckinghamshire.gov.uk].

ANNEX 2

Programme Overview

12. Projects are grouped into three geographic intervention areas:

(1) Project Area 1: The Western Gateway

Addressing vacant buildings at a key gateway (orange in chart / on map)

(2) Project Area 2: Old Town, New Town

Using the experience economy to draw people to the High Street (red in chart / on map) and

(3) Project Area 3: The Southern Gateway

Establishing an arts culture and entertainment cluster, to increase footfall and dwell time (purple in chart / on map).

The full original and revised downsized programme to match the fund allocation are shown over the page although we believe there is potential to ‘substitute’ some elements back into the programme and seek consultation with MHCLG on this:

Figure 1: Scope of original bid = £17.2m FHSF

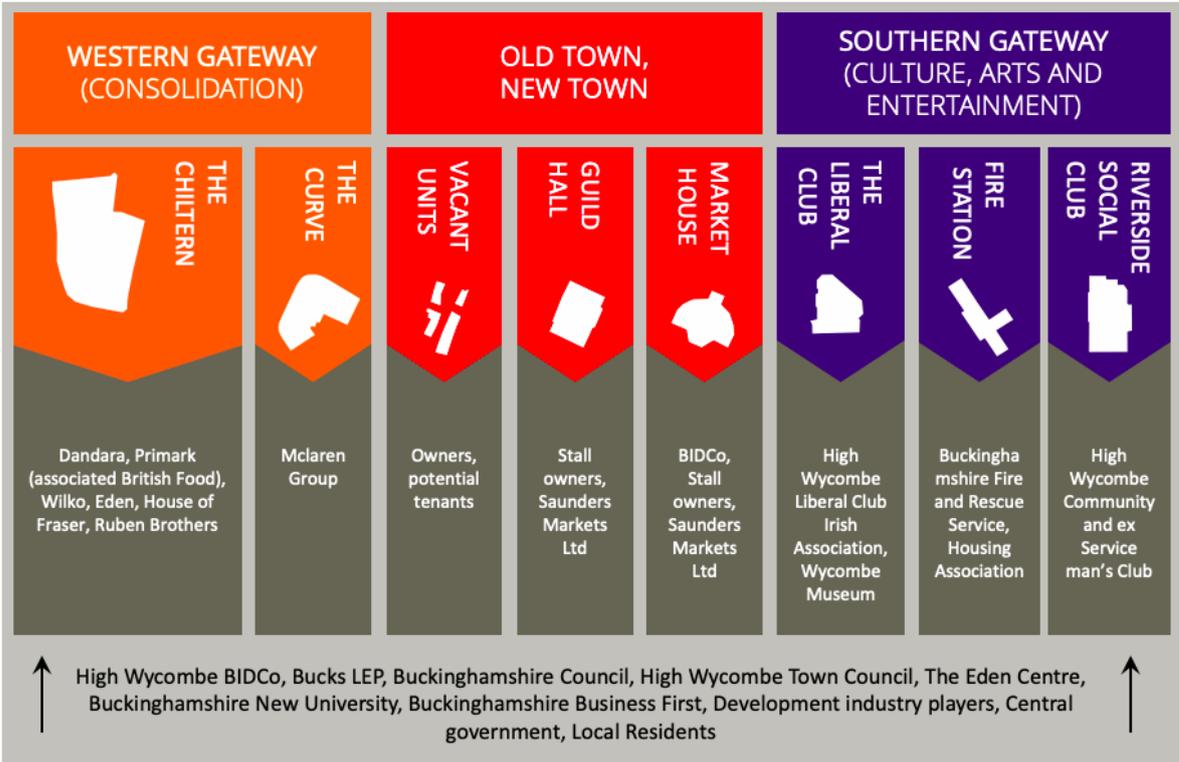
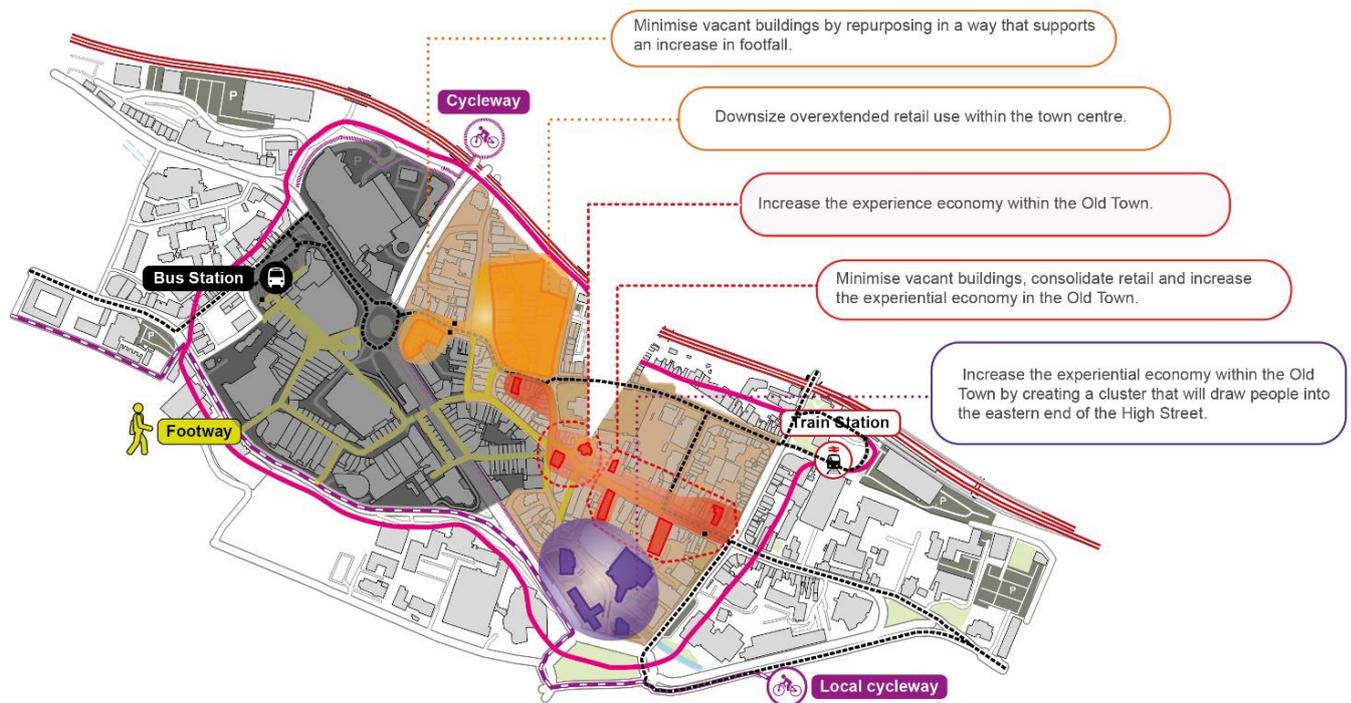
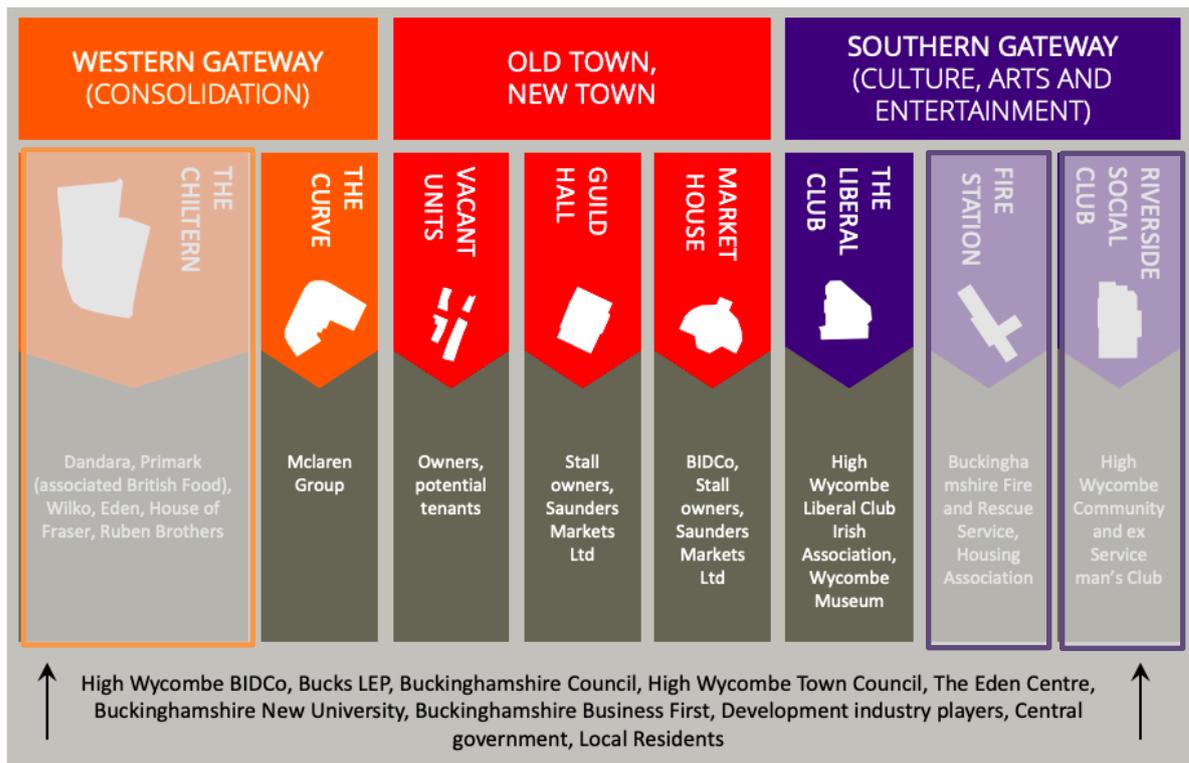


Figure 2: Scope of revised down bid = £11.8m FHSF – with potential for elements of greyed out schemes to be substituted back in



Project Area 1: The Western Gateway - addressing vacant buildings at a key gateway

13. This project specifically seeks to remove redundant, vacant space at the Western Gateway.

14. The preferred options for this intervention area included:

(a) repurposing the ex-Octagon Parade building (re-branded by its owners as 'The Curve'), a former nightclub at the apex of the Western Gateway, which has been vacant since 2011 and

(b) unblocking the commercial viability of a scheme to comprehensively redevelop the redundant 7,035sqm Chiltern Shopping Centre, along with the adjacent Primark building (owned by Eden) - replacing them with residential development and relocating Primark (and potentially Wilko) into Eden.

The requirement to reduce the scope of our interventions to match available funds meant that (b) dropped out of the programme. However, it remains a key ambition – as the largest single transformation project in the town centre – so it is proposed that it be re-submitted as a substitution (see 12. below).

15. The owners of The Curve site (McLaren Property), have now confirmed that they have another buyer. So, this £5m/100% FHSF funded project has fallen out of the FHSF programme, releasing its FHSF allocation for 'substitutions'.
16. Because facilitating comprehensive development of the redundant Chiltern Shopping Centre and adjacent Primark building remains a key ambition for the town, the intention is to substitute The Curve with 'gap funding' that project. The original FHSF bid had been based on the Council, using FHSF monies, 'forward purchasing' the small unit commercial ground floorspace in the proposed redevelopment, to improve the scheme's financial viability. The proposed forward purchase would have enabled Primark (and potentially Wilko) to relocate into Eden and would unlock the provision of circa 300 homes within the Town Centre, bringing an estimated £56m of investment into the Town Centre.
17. Without the FHSF funding, the project will be unable to progress forward to a comprehensive redevelopment and the scale of investment in the town is unlikely to manifest. However rather than forward purchase its commercial elements, it is now proposed that the Council acquire the Primark building for its investment value (c£7.5m) and simultaneously dispose of it to the developers of Chiltern Shopping Centre for its lesser redevelopment value (c£4.5m), using the FHSF grant released from The Curve to 'plug the gap'. Legal advice is being sought on this proposed funding mechanism. The aim being to get MHCLG agreement to it and then seek Cabinet approval in July.

Project Area 2: Old Town, New Town - using the experience economy to draw people to the High Street.

18. The 'Old Town, New Town' programme aims to address one of the fundamental challenges within the High Wycombe High Street: the provision of Eden in 2008 has created a footfall draw for the town, but this does not translate past the doors of the shopping centre.
19. To address this, the intervention continues the Council's successful 'Retail Recycling Units Fund' (RRUF) track record, which acquired and re-purposed vacant properties for alternative uses, including food & beverage, experience-based uses and, if necessary, uses that will support the Covid-19 recovery – reducing the provision of former outdated retail

units by providing alternative users that are complementary to, but not in competition with the significant mainstream retail available in Eden.

20. Two of the original High Street target acquisitions on which we had started negotiations (Argos and Helen and Douglas House) are no longer available, but progress has been made on other potential acquisitions with initial appraisals attached at Annex 1:

- 16 Church Street
- 37 High Street
- 7 & 8 High Street

4 High Street (formerly Boots the Chemist) is another target, but whilst the Boots lease is still paying rent, its owners are unwilling to sell at an acceptable price. It is adjacent to a Council enabled scheme at 2/3 High Street (Architectural Heritage Fund).

21. An issue that the Council will face with RRUF2 is the potential for vendors to be unwilling to crystallize losses on their investments i.e. their 'Book Cost' exceeding current market value. Council intervention may require purchase prices in excess of independent open market 'Red Book' valuations (which post Covid are difficult to determine, so will err on the conservative and are slow to obtain). It is accepted practice that a local authority can pay a 'buyer's premium' in such circumstances (as against instigating resort to administratively expensive compulsory purchases).

22. The proposed RRUF freehold acquisitions are likely to involve purchase prices of between £0.45m - £0.65m each, with refurbishment/contingency budgets estimated as much again. As such, it is not practical to revert individually to Cabinet for such small scale individual approvals (or seek 'Red Book' valuations). The pressure of time upon the FHSF delivery programme, coupled with its small delivery team, means that a delegated approval process is required for RRUF2 acquisitions based on Property & Assets Director sign off with consultation with the Cabinet Member for Resources and the S151 Officer. Indicative sums involved are shown in Annex 1 below. Offers need to be made to landowners for RRUF acquisitions in June, to meet the FHSF delivery programme. They will be conditional upon FHSF monies being received by the Council.

23. Note, such interventions do not meet usual investment criteria (in terms of income yield on cost). If they did, the market would undertake the projects. The key is to get the FHSF monies invested whilst minimising the risk of cost overruns to the Council.

24. The FHSF programme will seek to maximise the location of the Old Town's heritage assets, using them to create a flexible modern day 'agora' within the town. The Guildhall and Little Market House are located just at the seam between Eden and the Old Town. The FHSF programme will re-present the High Street market by bringing the spaces underneath both these listed buildings into active and aesthetically pleasing use. This will enable the area to create a critical mass of activity just outside the door of Eden, creating a space that attracts the attention and draws people further into the High Street. The buildings are both Listed

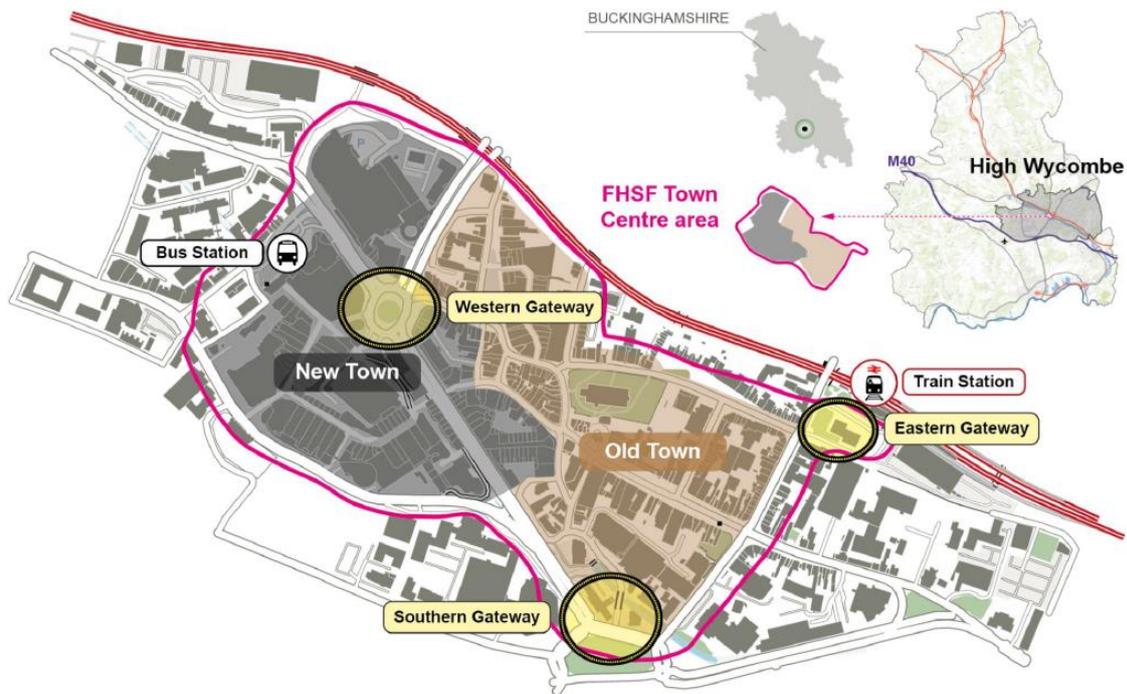
and proposals for their undercrofts may require Listed Building Consent (which carries planning risk). So, these are programmed to be 2022/23 projects.

Project Area 3: The Southern Gateway - establishing a cultural cluster to increase footfall and dwell time.

25. The full FHSF proposal sought to create an Arts, Culture and Entertainment cluster, based upon the existing Swan Theatre at the Southern Gateway. Last year, pre Covid, the Council got close to securing an option one of the buildings, the High Wycombe Social Club (HWSC – better known as the former Liberal Club), with plans for its unused first floor and attic rooms to be converted into restoration workshops ('Artizone' – Wycombe's answer to the Repair Shop?) and the former ballroom into potential exhibition space display for the town's Chair Collection, above a newly modernised social club. This aim having been to preserve the town's rich history as the key furniture making area within the UK. HWSC are still willing to proceed with a 'sale & leaseback', subject to internal Committee approval, releasing the first floor for alternative use and leasing back the ground floor (reinvesting half the disposal receipts in its refurbishment). Given the uncertainty over the feasibility of displaying the Chair Collection, discussions have commenced with an alternative potential commercial occupier. An indication of the sum involved in the acquisition is included in Annex 1 below. In addition, the Council will be required to 'co-fund' the refurbishment works, using its own monies allocated for FHSF in the Capital Programme. Approval to proceed will be sought in a September Cabinet report, once detailed terms have been agreed with HWSC, based on a fully costed scheme and more certain occupier for the first floor.
26. Another element of the Southern Gateway that cannot currently be met with the reduced FHSF allocation - but remains an aspiration for the Southern Gateway jigsaw - is 'enveloping' the fire station and developing its airspace (as affordable housing) and upgrading the exterior of Riverside Club (formerly The British Legion Club). The aim being to re-route vehicular access to Swan MSCP and thereby create a new riverside 'piazza' in front of the Swan Theatre, enabling more pedestrianisation of the St Mary Street Arts Cultural Entertainment zone, which links the High Street to the university. This aim may be met in due course under the proposed substitution of projects.

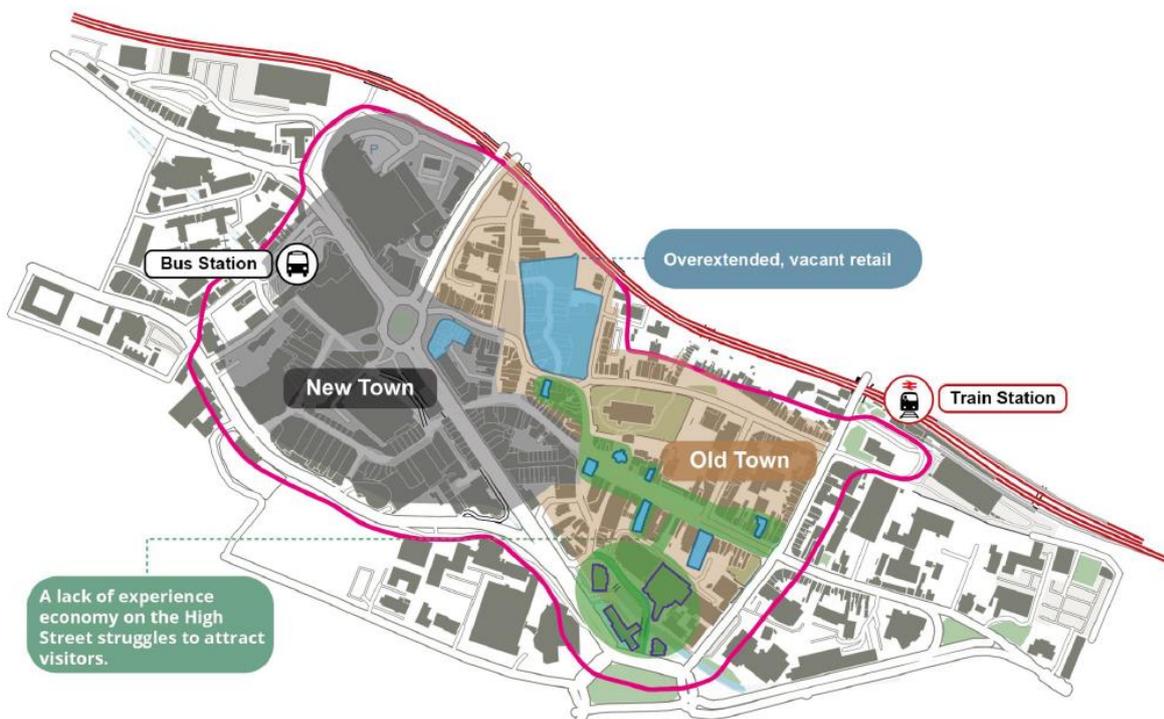
Annex 2

Map 1: Extent of the High Wycombe FHSF intervention area

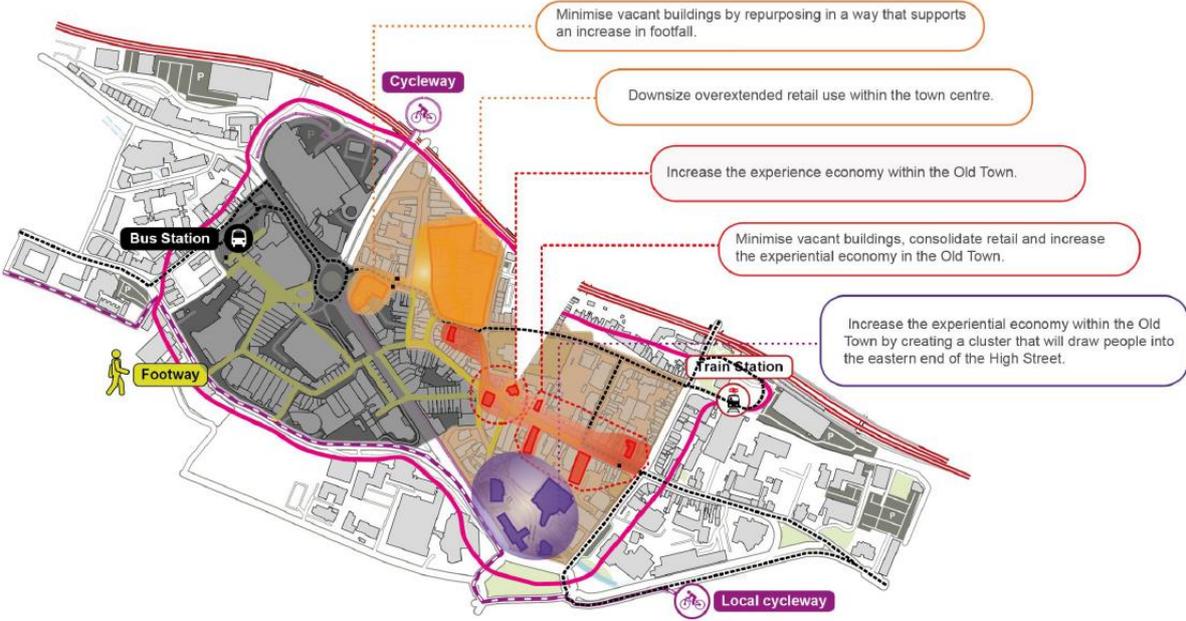


Map 2: Key challenges faced in the high street

A town of two parts, with a significant footfall draw to Eden – but the High Street struggles to draw visitors out of the shopping centre



Map 3: Proposed interventions to address identified market failures



Annex 3

High Wycombe Town centre vision and ambition for change (March 2019)

Our vision for change is focussed on **rebalancing** High Wycombe to create a dynamic, vibrant and welcoming town centre for all.

Ambitions for change: rebalancing High Wycombe town centre

We have developed seven ambitions that provide a framework and hooks for working with both partners and the private sector to address the challenges identified for High Wycombe town centre.

Not all of these will be addressed by structural change alone – but the improved perception they create will be key to help us support the social and human challenges identified in our town. This includes working with HWBIDCo and Eden to improve marketing/promotion of the town centre.

One: new town and old town

{Retaining existing brands and space for new independent traders}

Two: new homes and co-working space

{Boosting resident and worker footfall in the day and evening}

Three: weekday convenience and weekend experience

{Comparison town and an experience and event town}

Four: generation of today and the generation of tomorrow

{Young / Old / Intergenerational / Instagram-worthy town}

Five: accessibility and linkage #

{Better together and Welcome to Wycombe}

Six: clean and green

{Easy access / green transport options / clean air and environment}

Seven: financial and community return on investment

{Sustainable finance models}

Note: Our expression of interest included an intervention for free street Wi-Fi to enable digital wayfinding # and an innovation to bring the first autonomous bus to Buckinghamshire ##. Although initially agreed by MHCLG these project intervention areas were removed following feedback on the draft business case submission.

Strategic fit

Our re-balancing vision aligns with and supports the aspirations in a suite of existing strategies and plans. Some of these give us policy hooks for additional funding opportunities, such as CIL and Local Growth Fund monies, should a further call be made.

These include:

- The approved **new Local Plan** has an objective to *champion our town centres*. The Local Plan focuses the highest proportion of *housing growth* (around 60%) around High Wycombe and identifies the town centre as a key location to deliver *quality office accommodation*.
- The **High Wycombe Town Centre Masterplan (HWTCMP)** forms part of the statutory development plan (as part of the Wycombe Delivery and Site Allocation Plan) allocates a range of sites *including key gateway development sites* referred to in this EOI vision.
- The County Council's **Local Transport Plan 4** sets out the high level approach to ensuring there is an *efficient and effective transport network* across the county. Delivering more *sustainable modes of transport*, highlighted extensively in LTP4.
- The BTVLEP (as part of the Oxford–Cambridge Arc) are one of three pilots currently co-creating a **Local Industrial Strategy** with Government. The ambition to 2050 of *“Towns with a creative buzz which support a wider economic ecosystem”* and the *“revitalisation of the centres of High Wycombe and Aylesbury”* aligns with our vision.
- This month (March 2019) the Council begins work on a Regeneration Strategy for our key towns and are working in partnership with BCC to develop a new Transport Strategy for the High Wycombe Urban Area. Both look forward to 2050 and will be underpinned by deliverables that will improve our town centre. Shared visioning work is the first step for both of these and the ambitions developed with the support of partners as set out will be fed into this process.

Annex 4 : Regeneration Strategy 2020 - 2050:
High Wycombe, Princes Risborough and Marlow (October 2019)

Five Ambitions for 2020 – 2050:



Page 9: “**Better Town Centres** principle enables us to deliver our Future High Street ambitions to rebalance High Wycombe: the new town and old town; new homes and co-working space; weekday convenience and weekend experience; generation of today and generation of tomorrow; accessibility and linkage; clean and green and financial and community return on investment”

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Report to Cabinet

Date: 20/07/2021

Title: Orchard House – High Wycombe

This report relates to the proposed construction by the Council in partnership with South-Central Ambulance Service (SCAS), of a new Ambulance Resource Centre on the site of a former Property (now demolished) owned Freehold by the Council in High Wycombe under Title Nos BM357755 and BM357753. This development will replace the much smaller existing High Wycombe ambulance facility. The new facility would meet current and future operational needs.

Relevant councillor(s): Cabinet Member – John Chilver

Author John Reed, Director of Property and Assets

Contact Officer David Pearce: david.pearce@buckinghamshire.gov.uk

Ward(s) affected: ABBEY

Counsellor Lesley Clarke OBE - CON (Abbey)

Counsellor Arman Alam – CON (Abbey)

Counsellor Mahboob Hussain JP– CON (Abbey)

There is a confidential part 2 to this two part report, which is exempt by virtue of paragraph 3 of Schedule 12A of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)

1. Content of report

- 1.1. Part 1 Report(this document)
- 1.2. Appendix 1 Site location and red line plan
- 1.3. Appendix 2 SCAS explanation of intended operation

1.4. Part 2 confidential agenda with appendices

Recommendations:

- a. That the Cabinet recognise this project represents a good example of a Local Authority (Buckinghamshire Council) and a NHS Foundation Trust organisation (South Central Ambulance Service (SCAS)) working jointly together to better serve the Councils resident population in providing a more modern and larger ambulance facility to replace the much smaller existing facility which will enable the Service to meet current and future operational needs
- b. That the Cabinet approve the addition of this scheme to the Capital Programme, to be funded via the prudential borrowing facility, which in turn is funded by Public Works Loan Board for a new Ambulance Station let on a long lease to The South Central Ambulance Service NHS Foundation Trust (SCAS).
- c. That the Director for Property and Assets in consultation with the Cabinet Member for Resources and the S151 Officer is authorised to appoint consultants and contractors within the agreed cost envelope set out in the Part 2 report considered in the confidential part of this agenda, to progress and complete development of the site including seeking and obtaining planning permission.
- d. That the Director for Property and Assets in consultation with the Cabinet Member for Resources and the S151 Officer is authorised to finalise and agree the Heads of Terms together with any necessary amendments for a development agreement and Agreement for Lease and Lease in accordance with the emerging heads of terms set out in the confidential annex at part two of this report; and subsequently, subject to meeting contract conditions, to exchange and complete the contracts.
- e. That the Director for Property and Assets in consultation with the Cabinet Member for Resources and the S151 Officer is authorised to prepare all necessary briefings and scopes of work, make and amend as required Planning Applications, undertake any Consultation and to tender for necessary consultants and a main contractor for the construction, design and delivery of this project and subsequently award the construction contracts, subject to those costs falling within the parameters set out in the financial envelope considered in the Part 2 confidential agenda.
- f. That the Director for Property and Assets in consultation with the Cabinet Member for Resources is authorised to enter into, administer and comply with the terms of any required non-disclosure agreement for the duration of this project while it remains in force.

- g. That the Director of Property and Assets in consultation with the Cabinet Member for Resources and the S151 Officer is authorised to make arrangements for a Public Works Loan Board loan to finance the project.**

2. Reason for decision:

- 2.1. This is a dormant Council owned property asset with unrealised potential to create revenue income and improve the Capital value. Following its closure, the former Orchard House had remained unused and unproductive for some time after which it was agreed that the current buildings could not viably be repurposed and were therefore demolished to free the site up for eventual re-development. A legacy of its former use meant the site was the subject of restrictive title constraints that took some time to remove before the site could be brought forward.
- 2.2. The site as it stands now is both unattractive to nearby residents, and has the potential for unauthorised occupation. The site comprises a cleared site of approximately 1.38 acres overall and is located on Cressex Link just to the south of the Cressex Industrial Area. The former buildings shown on the site have been demolished to slab level. A site plan is attached to this report
- 2.3. Proposed is a newly constructed modern ambulance facility in High Wycombe. This new facility will result in an area wide improved patient transport and emergency response service and the proposal contained in this report is considered an excellent fit for this location.
- 2.4. As set out below, this project provides both synergy and a holistic fit with Buckinghamshire Council's Corporate Plan for 2021-and its key strategic and economic activities: -

a. Strengthening our communities:

The provision of a brand new and enhanced facility in this location is expected to provide an improved emergency service to strengthen the resilience of both local and dispersed communities. Both full time employment and volunteering in ambulance services plays an important role in developing and diversifying opportunities bringing people together to help develop individuals and promote greater community understanding of the health and care system.

b. Protecting the vulnerable:

Paramedics have a significant role in reporting any incident where there are grounds to suggest that a vulnerable adult or child is at risk. Improving the location and facilities of an ambulance facility helps in safeguarding and protecting vulnerable adults and children.

c. Improving our environment:

Constructing a new ambulance facility provides an opportunity to ensure a sustainable and eco-conscious design will create a much greener footprint than the existing facility currently provides.

d. Increasing prosperity

The proposed scheme will provide additional income to the Council which will contribute towards meeting its corporate ambitions. The nature of the agreement is such that it also enhances the value of the Council owned asset.

- 2.5. The siting of a new and modern ambulance facility at this site represents good public value with wider ranging social and environmental effects.
- 2.6. This proposal is in line with the One Public Estates aim to bring public sector bodies together, to create better places by using public assets more efficiently, creating service and financial benefits for partners and releasing land for housing and development.
- 2.7. Discussions involving the Councils Property and Finance Team and the SCAS Estates Director, has resulted in the emerging draft Heads of Terms contained in the confidential annexe at part 2 of this agenda which now need to be approved if progress is to continue.

3. Executive summary

- 3.1. SCAS have a strategic need to re-provide an Ambulance hub in High Wycombe and have been unsuccessful in finding a suitable site. They consider that the site that is the consideration of this report would be suitable.
- 3.2. The proposed scheme would involve Buckinghamshire Council constructing a new and improved ambulance Hub to SCAS's specifications and leasing it to SCAS on commercial terms. BC will keep tight control of the base construction costs through their commercial team, design and build contract as well as the tender process and should the costs escalate due to changes in design or specification then these additional costs would be borne by SCAS under the terms of a development agreement.
- 3.3. Progress has now been made subject to Cabinet approval, toward agreeing Heads of Terms for the transaction.
- 3.4. BC would retain the freehold ownership of the building and benefit from a 30-year full repairing and insuring (FRI) lease with a strong market rent and a very strong

covenant. This is considered in the papers submitted in the confidential Part 2 of this Agenda.

- 3.5. The Project delivery team will ensure scrutiny with the inclusion of the following:-

Project Manager / employees agent

Cost consultant / QS

Architect

Clerk of works

4. Other options considered

- 4.1. Option 1 : This case has been progressed to develop a public authority partnership scheme with National Health SCAS to provide a new ambulance hub if it should be economically viable and represents a good fit with the Councils strategic and economic aims on acceptable commercial terms. This is the recommended option.
- 4.2. Option 2 - Doing nothing will mean a continued drain on Council resources and non-intervention will result in a wasted opportunity to bring rejuvenation and improvement to the site to the betterment of the area and residents both local and further afield. The site at present is vacant, unsightly, and vulnerable to trespass and vandalism. This is not a recommended option.
- 4.3. Option 3 - A residential scheme has been considered as an alternative plan see Appendix 10. Should Cabinet decide against the current proposal it is likely that this scheme would be further developed and bought forward at a future date. This is not the recommended option at the present time but would be re visited if Option 1 is not progressed
- 4.4. Option 4 - An expression of interest has been received by a residential Care Home provider who wishes to purchase the Freehold. This is not currently a use strategically supported by the Council. Should the current scheme not progress this expression of interest may be re-visited. This is not the recommended option at the present time but would be re visited if Option 1 is not progressed.

5. Financial implications

- 5.1. The financial appraisal for this scheme set out in the confidential annexe in part 2 of this agenda has been developed in consultation with the Council's Finance Team.
- 5.2. The rent review provisions contained within the Lease will ensure that the rent payable keeps pace with market rent growth and should show a significant increase

over the 30 year period as well as the continuing increase in capital value of the property.

- 5.3. Cash flow associated with this acquisition is set out in the confidential annex considered as Part 2 of this agenda.

6. Key Risks

- 6.1. SCAS withdraw before the building is complete: - Mitigation for abortive costs is provided within the heads of terms under 'Legal and other Costs' and further protection will be provided within the contractual terms of both the development agreement and the agreement to lease.
- 6.2. SCAS fail in their obligation to pay rent: - Mitigation is provided by Central Government backing.
- 6.3. Design changes cause build costs to escalate: - Mitigation will be provided by the terms of the Development agreement..
- 6.4. Construction costs escalate: - The delivery team will ensure scrutiny through a comprehensive and effective Commercial Team.
- 6.5. Independent Consultancy advice confirms that the transaction meets the compliance criteria of S123 of the Local Government 1972 which states that except with the consent of the Secretary of State, a local authority shall not dispose of land "for a consideration less than the best that can reasonably be obtained".

7. Legal implications:

- 7.1. The structure of this transaction proposes an agreement to lease that will be entered into subject to planning and prior to formal instruction of building contractors and a Lease that will complete on final completion of the building.
- 7.2. Section 1 of the Local Government Act 2003 provides a power to borrow a) for any purpose relevant to its functions, or b) for the purposes of the prudent management of its financial affairs.
- 7.3. Buckinghamshire Council will enter into a development agreement with SCAS that will set out in detail the responsibilities of both parties for the development and will ensure that SCAS are contractually responsible for the design element of the build that will be implemented by the main contractor under a JCT design and build contract.
- 7.4. Procurement will be carried out in line with the public contract regulations 2015.
- 7.5. Insurance against restrictive covenants or other Title issues will be implemented ahead of entering final contractual Legal documentation.

7.6. This project is not considered to have any subsidy control implications.

8. Corporate implications

- 8.1. **Property:** It is proposed Council build an ambulance Hub for SCAS. The build costs are covered by the commercial rental, with the enhanced rental covering the costs of SCAS enhanced Ambulance Hub specification. The Council would retain the freehold ownership of the building and benefit from a 30-year FRI lease with a strong market rent on commercial terms and both rental elements would be in effect central government backed.
- 8.2. **HR :** There are not considered to be any HR implications for this project outside of the normal business for the Council
- 8.3. **Climate change:** Any climate change issues inherent to this project will be a Local Planning Authority and Building Control consideration.
- 8.4. **Sustainability:** The design of the scheme will ensure an enhanced ecological and environmentally friendly build. It is intended that the build is biased toward long term sustainability
- 8.5. **Equality:** Any requirement for an equality impact assessment will be addressed in the design and planning stage.
- 8.6. **Data:** (does this decision require a data protection impact assessment) - No
- 8.7. **Value for money:** Independent Chartered surveyors have confirmed that the transaction meets the compliance criteria of S123 of the Local Government 1972 which states that except with the consent of the Secretary of State, a local authority shall not dispose of land “for a consideration less than the best that can reasonably be obtained”. A financial appraisal attached as an appendix in the Confidential Agenda.

9. Local councillors & community boards consultation & views

- 9.1. Local Councillors for Abby ward have been written to and invited to comment

10. Communication, engagement & further consultation

- 10.1. If approved the submission of a Planning Application will be supported by Community engagement as part of that process.

Next steps and review

- 11.1 A project plan is attached at A5 appended to the part 2 confidential agenda. This will need to be amended to reflect decision dates.
- 11.2 Regular project team meetings will commence on a fortnightly basis and adjust as warranted
- 11.3 A project board will be set in place to regularly review the project including Financial Legal and Project assurance. Monthly full board meetings are anticipated
- 11.4 The project board will report back to the property board at no less than 6 monthly intervals

12 Background Papers

- 12.1 Project plan
- 12.2 Heads of terms appended to part 2 of this agenda
- 12.3 Financial appraisal appended to part 2 of this agenda
- 12.4 Confirmation from the Councils property consultants that that this project meets the compliance criteria of S123 of the Local Government 1972

13 Your questions and views (for key decisions)

- 13.1 If you have any questions about the matters contained in this report, please get in touch with the author of this report. If you have any views that you would like the cabinet member to consider, please inform the democratic services team. This can be done by **telephone 01296764814** or:

email democracy@buckinghamshire.gov.uk

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Report to Cabinet

Date:	20 th July 2021
Title:	2021/22 Corporate Key Performance Indicators
Relevant councillor(s):	John Chilver
Author and/or contact officer:	Matt Everitt
Ward(s) affected:	None specific
Recommendations:	<p>1. Recommend that key performance indicators for 2021/22 are agreed</p> <p>2. Recommend that associated targets for 2021/22 are agreed</p>
Reason for decision:	Key performance indicators and targets have been developed collaboratively with each Directorate and agreed with the portfolio holder.

1. Executive summary

- 1.1 This report details the key performance indicators and targets being proposed for reporting to Cabinet in 2021/22. If agreed, reporting against these indicators will commence for Quarter 2.
- 1.2 Proposed key performance indicators and the associated targets to be reported to Cabinet have been agreed within each Directorate and with each portfolio holder. These will be reviewed on an annual basis.

2. Content of report

- 2.1 Cabinet Key Performance Indicators and targets are reviewed annually in accordance with the Corporate Performance Framework.
- 2.2 Proposed key performance indicators and targets are included in the appendix.

- 2.3 Cabinet are asked to consider:
- a) Key Performance Indicators for 2021/22, considering
 - i. Whether we will have a satisfactory range of indicators to evidence the key Council objectives for 2021/22
 - ii. Whether we will have an appropriate number of indicators that evidence the outcomes we are seeking to achieve
 - b) Targets, considering
 - i. Whether targets proposed evidence the Council's ambition for 2021/22, are stretching but achievable, and in line with latest benchmarking (where available)

3. Other options considered

3.1 N/A

4. Legal and financial implications

4.1 N/A

5. Corporate implications

5.1 N/A

6. Consultation with local councillors & community boards

6.1 N/A

7. Communication, engagement & further consultation

7.1 N/A

8. Next steps and review

8.1 If agreed, outturns for key performance indicators will be reported for Quarter 2

8.2 Indicators and targets will be reviewed annually

9. Background papers

9.1 Details of key performance indicators, targets and a summary of the process are included in the appendix

10. Your questions and views (for key decisions)

- 10.1 If you have any questions about the matters contained in this report please get in touch with the author of this report. If you have any views that you would like the cabinet member to consider please inform the democratic services team. This can be done by telephone 01296 382343 or email democracy@buckinghamshire.gov.uk.

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Cabinet

Corporate Key Performance Indicators 2021/22

Business Intelligence & Insight

Report for decision



Summary of process

- Cabinet Performance Indicators and targets are reviewed annually
- Cabinet Members have been involved in the development of these indicators and targets, with input from Directorate teams and Business Intelligence & Insight
- Cabinet Member approval has been obtained for the proposed indicators for their portfolio area
- Proposals are presented to Cabinet for approval
- There are 115 indicators for consideration.

Indicator and target setting



- Indicators selected will clearly evidence and/or support the priorities in the Manifesto and Corporate & Directorate plans.
- When setting indicators, the following factors will be considered:
 - a) Strength of link to outcomes for residents
 - b) Member views and priorities
 - c) Improvement indicators
 - d) Statutory indicators
 - e) Availability of benchmarking data
 - f) The availability of the relevant data
 - g) An appropriate target for the indicator
- The Business Intelligence & Insight team work with each service area, providing analysis and information to enable indicator and target setting.
- Cabinet members are responsible for signing-off indicators and targets within their portfolio area, in discussion with Corporate and Service Directors with support from the Business Intelligence and Insight team.

Climate Change & Environment

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Energy and Climate Change						
ECC 001	Annual emissions: tonnes	Annual	7,407 tonnes	Good to be low	No benchmarking, step target based on annual allocations from the seven year carbon budgets	New KPI
ECC 002	Annual emissions: % reduction	Annual	64%	Good to be high	No benchmarking, step target based on annual allocations from the seven year carbon budgets	New KPI
ECC 003	% of Flood Management applications responded to within 21 days of receipt	Quarterly	95%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 99%
Neighbourhood Services						
WM 001	% of waste collected for recycling, reuse, composting or anaerobic digestion) from household sources	Quarterly	60%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 52.18%
WM 002	Residual Household Waste per Household (kg)	Quarterly	125kg	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 129.86
WM 003	Missed Bin Collections	Quarterly	0.15%	Good to be low	No benchmarking, target based on previous performance	Q4 2020/21 0.22%
WM 004	Number of Fly-Tipping clearances where an action has been taken	Quarterly	Monitor	Monitor	None - monitor	New KPI

Communities

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Localities and Strategic Partnerships						
LSP 001	% of female victims supported by IDVAs who have their risk level reduced	Quarterly (April to date)	75% (end of year target)	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21: 76.9%
LSP 002	% of total climate change spend across all Community Boards compared to profiled spend	Quarterly (cumulative)	100% (end of year target)	Good to be high	No benchmarking	New KPI
LSP 003	% of total economic recovery spend across all Community Boards compared to profiled spend	Quarterly (cumulative)	100% (end of year target)	Good to be high	No benchmarking	New KPI

Culture and Leisure

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Culture, Leisure and Sport						
CL 001	Number of visits to main cultural venues	Quarterly	270,424 pa	Good to be high	No benchmarking, target based on previous performance	2020/21 270,424
CL 002	Country and Town Park Satisfaction Ratings (Trip Advisor & Google)	Quarterly	4.4	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 4.4
CL 003	Number of visitors to leisure centres and pools	Quarterly	1,800,000 pa	Good to be high	No benchmarking, target based on previous performance	2020/21 280,575
CL 004	Number of library information enquiries (signposting and referrals)	Quarterly	7,200 pa	Good to be high	No benchmarking, target based on previous performance	2020/21 2,850
CL 005	Number of downloads (e-audiobooks, e-magazines and e-news)	Quarterly	425,000 pa	Good to be high	No benchmarking, target based on previous performance	2020/21 573,988
CL 006	Engagement with Archives through Social Media and in-person visits	Quarterly	28,000 pa	Good to be high	No benchmarking, target based on previous performance	2020/21 27,744
CL 007	Number of visitors to Country Parks	Quarterly	1 million pa	Within 5%	No benchmarking, target based on previous performance	2020/21 1,777,830

Education and Children's Services

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Education and Early Help						
EEC 001	% new Education, Health & Care plans issued within 20 weeks (excluding exceptions).	Quarterly	75%	Good to be high	2020 calendar year: South East = 48.7% National = 58.0% Buckinghamshire = 74.7%	81.4% (January to March 2021)
EEC 002	Permanent exclusion rate (%) - primary schools.	Annually	0.02%	Good to be low	England (state funded schools) 2018/19 = 0.02%. South East (state-funded schools) 2018/19 = 0.02%.	0.03% (2018/19 academic year)
EEC 003	Permanent exclusion rate (%) - secondary schools.	Annually	0.2%	Good to be low	England (state funded schools) 2018/19 = 0.20%. South East (state-funded schools) 2018/19 = 0.12%.	0.12% (2018/19 academic year)
EEC 004	% of pupils attending schools rated good and outstanding by Ofsted.	Quarterly	90%	Good to be high	State-funded schools in England (31/08/2020) = 85%. State-funded schools in the South East Region (31/08/2020) = 90%.	90% (Q4 2020/21)
EEC 005	% of Early Years settings (Ofsted registered childcare on non-domestic premises) rated good/outstanding.	Quarterly	97%	Good to be high	England (March 2020) = 97%. South East (March 2020) = 98%.	98% (Q4 2020/21)
EEC 006	Key Stage 4 - average Attainment 8 score (Centre Assessed Grade based, due to COVID Pandemic).	Annually	Monitor	Good to be high	South East 2020 = 51.4. England 2020 = 50.2.	58.0 (2020)



Education and Children's Services

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
EEC 007	% of initial Family Support Plans completed within 31 working days.	Quarterly	85%	Good to be high	Following the lockdown earlier this year, activity is expected to increase which will impact performance during 2021/22.	96% (Q4 2020/21)
Children's Social Care						
CSC 001	% of assessments completed in 45 working days.	Quarterly	84%	Good to be high	England 84%, South East 85%, Statistical Neighbours 90% (2019/20).	73% (Q4 2020/21)
CSC 002	% of 19-21 year olds who have left care that are in education, employment or training.	Quarterly	55%	Good to be high	England 53%, South East 53%, Statistical Neighbours 52% (2019/20).	55% (Q4 2020/21)
CSC 003	% children subject to a Child Protection Plan seen within 4 weeks.	Quarterly	95%	Good to be high	No benchmarking, target based on previous performance	97% (Q4 2020/21)
CSC 004	% of children with Initial Child Protection Conferences completed within 15 working days of the strategy discussion.	Quarterly	85%	Good to be high	England 78%, South East 76%, Statistical Neighbours 80%, (2019/20).	90% (Q4 2020/21)
CSC 005	% of children who became subject of a Child Protection Plan for a second or subsequent time within 2 years.	Quarterly	10%	Good to be low	No benchmarking, target based on previous performance	9% (Q4 2020/21)
CSC 006	% of children in need seen within 4 weeks.	Quarterly	90%	Good to be high	No benchmarking, target based on previous performance	87% (Q4 2020/21)
CSC 007	% of children looked after visited within timescales.	Quarterly	90%	Good to be high	No benchmarking, target based on previous performance	87% (Q4 2020/21)



Finance, Resources, Property and Assets

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Finance and Resources						
FR 001	Average % of phone calls in Customer Service Centres abandoned before being answered	Quarterly	10%	Good to be low	Industry standard: 10%	Q4 2020/21: 9.2%
FR 002	Average % customers with an appointment seen within 15 minutes of their scheduled appointment at Customer Service Centres	Quarterly	90%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21: 100%
FR 003	Average % of phone calls in Customer Service Centres resolved at first call (FCR)	Quarterly	51%	Good to be high	No benchmarking, target based on previous target. This will be reviewed after the harmonisation of telephony platform across the CSC sites	Q4 2020/21: 74.7%
FR 004	Average webchat wait time	Quarterly	50 seconds	Good to be low	50 seconds Live Chat 2021 benchmarking report	May 21: 28 seconds
FR 005	Average call wait time	Quarterly	180 seconds	Good to be low	2020 Bedfordshire County Council – 180 seconds	May 21: 188 seconds
FR 006	Webchat customer satisfaction	Quarterly	75%	Good to be high	No benchmarking, target based on previous performance	May 21: 87%
FR 007	Call customer satisfaction	Quarterly	75%	Good to be high	No benchmarking, target based on previous performance	May 21: 84.9%

Finance, Resources, Property and Assets

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
FR 008	% total capital spend across the council (forecast) compared to Budget	Quarterly	Within 90%	Banded within 90%	No benchmarking, target aim to minimise variance	Q1 2021/22: 98.4%
FR 009	Overall revenue (forecast) variance across the council	Quarterly	Breakeven or underspend	Good to be low	No benchmarking, target aim to breakeven or underspend	Q1 2021/22: 0.11%
FR 010	£ value of unsecured debt >90 days (excl Business Rate, Housing Benefit and Council Tax, and not secured against a property or asset) across the council	Quarterly	£10 million	Good to be low	No benchmarking, target based on previous performance	May 2021: £10 million
FR 011	% of invoices paid within 30 days across the council	Quarterly	95%	Good to be high	No benchmarking, target based on previous performance	May 2021: 94.8%
FR 012	% of Council Tax collected (cumulative)	Quarterly (Cumulative)	98.1% (end of year target)	Good to be high	No benchmarking, target based on previous performance	May 2021: 18.6% (Target 18.3%)
FR 013	% of Business Rates collected (cumulative)	Quarterly (Cumulative)	94.1% (end of year target)	Good to be high	No benchmarking, target based on previous performance	May 2021: 16.2% (Target 15%)
FR 014	Average time for processing new Housing Benefit claims (days)	Quarterly	20 days	Good to be low	GB average Q3 2020/21: 17 days	May 2021: 15.1
FR 015	Average time for processing Housing Benefit changes claims (days)	Quarterly	7 days	Good to be low	GB average Q3 2020/21: 6 days	May 2021: 4.8



Finance, Resources, Property and Assets

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
FR 016	Number of sickness absence days per FTE annually (rolling 12 month period)	Quarterly	9 days	Good to be low	2017 central/local government average: 9.3 days	Q4 2020/21: 6.47
FR 017	Voluntary staff turnover % (rolling 12 month period)	Quarterly	10-14%	Banded within 10-14%	Target based on previous performance and research indicating expected rates of between 10% and 14%	Q4 2020/21: 8.6%
FR 018	Employee engagement index score	Three times a year: July, October & February. Will report latest figure each quarter	70%	Good to be high	UK public and private sector score from a range of organisations across different sectors: 65%	February 2021: 77%
FR 019	Service Desk First Time Fix	Quarterly	62%	Good to be high	Target increased from previous year in line with training programme rollout.	Q4 2020/21: 66%
FR 020	Proportion of new website updated	Quarterly (cumulative)	100% (end of year target)	Good to be high	Target is to complete by the end of the year	June 2021: 18%

Finance, Resources, Property and Assets

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
FR 021	% of Better Buckinghamshire service reviews achieving expected milestone dates	Quarterly	85%	Good to be high	No benchmarking, target based on previous performance	May 2021: 93%
FR 022	% of total savings achieved across Buckinghamshire Council as a result of the Better Buckinghamshire programme compared to Budget	Quarterly (cumulative)	100% (end of year target)	Good to be high	No benchmarking	New KPI

Property and Assets

PA 001	Gross yield from Investment portfolio	Quarterly	6.4%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21: 6.4%
PA 002	Gross income from Property	Quarterly	£20,510,000	Good to be high	No benchmarking	Q4 2020/21: £19,271,000
PA 003	% of empty properties across the Council Estate that are vacant for more than 2 years (excluding those in an approved Regeneration or Capital Programme, and schools)	Quarterly	0.4%	Good to be low	No benchmarking, target based on previous performance	Q4 2020/21: 0.28%

Health and Wellbeing

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking/ Target Rationale	Latest Performance
Adult Social Care						
PI 001	% of service users due an annual review that receive their review (cumulative).	Quarterly	61%	Good to be high	National and Regional performance of 61% for April to March 2019/20.	73.4% (2020/21)
PI 002	% of people who use services who have control over their daily life.	Annual	78%	Good to be high	South East 78%, England 77% in 2019/20.	74.8% (2019/20)
PI 003	Overall satisfaction (%) of people who use services with their care and support.	Annual	65%	Good to be high	South East 65%, England 64% in 2019/20.	63.3% (2019/20)
PI 004	% of service users who say those services make them feel safe and secure.	Annual	88%	Good to be high	South East: 88%, England: 87% in 2019/20.	84.3% (2019/20)
PI 005	Number of younger people (aged 18-64) admitted to permanent residential or nursing care homes per head of 100,000 population (cumulative).	Quarterly	14.7	Good to be low	South East 14.7, England 14.6 in 2019/20.	9.8 (2020/21)
PI 006	Number of older people (65+) admitted to permanent residential or nursing care homes per 100,000 population (cumulative).	Quarterly	526.5	Good to be low	South East 526.5, England 584 in 2019/20.	377 (2020/21)
PI 007	% of younger adults (aged 18-64) with a learning disability living in their own home or with friends/family.	Quarterly	71.8%	Good to be high	South East 71.8%, England 77.3% in 2019/20.	76.3% (March 2020/21)



Health and Wellbeing

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
PI 008	% of adults in contact with secondary Mental Health Services (aged 18-69) living in their own home or with friends/family.	Quarterly	52%	Good to be high	South East 52%, England 58% in 2019/20.	71% (March 2020/21)
PI 009	% of older people discharged from hospital into reablement / rehabilitation services who are still in their own home 91 days after discharge.	Annual	77%	Good to be high	South East 77%, England 82% in 2019/20.	77% (October to December 2019)
PI 010	% people that live independently after receiving short term services.	Annual	79.1%	Good to be high	South East 79.1%, 79.5% England in 2019/20.	71.3% (2019/20)
PI 011	% of safeguarding enquiries where personal outcomes were fully or partially achieved (where expressed).	Annual	96%	Good to be high	South East 96%, England 94% in 2019/20.	95% (2019/20)
PI 012	% of young people whose Adult Social Care Assessment was completed before they turned 18 years old (cumulative).	Quarterly	Monitor	Good to be high	None - monitor	73% (April 2020 to March 2021)
PI 013	% of long term clients who are supported by an identified informal carer	Quarterly	Monitor	Good to be high	South East 38%, England 42% in 2019/20.	22% (2019/20)

Health and Wellbeing

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Public Health						
PH 001	% of successful alcohol treatment completions of those in treatment	Quarter	37%	Good to be high	Q3 2020/21: - 36.4% England - 37% South East region - 34.5% mean of CIPFA peers	Q3 2020/21: 37.4%
PH 002 Page 71	% of successful drug treatment completions of those in treatment	Quarter	15.2%	Good to be high	Q3 2021/21: - 13.2% England - 15.2% South East region - 15.7% mean of CIPFA peers	Q3 2020/21: 13.7%
PH 003	Percentage of all clients attending GUM clinics SEEN or ASSESSED by a healthcare professional within 48 hours (2 working days) of first contacting the service	Quarter	80%	Good to be high	There is a national standard of 80% for this indicator.	Q4 2020/21: 86%

Health and Wellbeing

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
PH 004	% receiving an NHS Health Check of those eligible for an NHS Health Check	Quarter	1.5%	Good to be high	Q4 2019/20: - 1.7% England - 1.5% South East region	Q4 2019/20: 2%
PH 005	% of births that receive a face-to-face New Birth Visit within 14 days by a health visitor in the quarter	Quarter	90%	Good to be high	Q1 2019/20: - 90.9% CIPFA Q3 2019/20: - 86.5% England - 87.9% South East region	Q4 2020/21: 96%
PH 006	% of those who have set a quit date who have successfully quit at 4 weeks	Quarter	50%	Good to be high	2018/19: - 52% England Target based on previous performance	Q4 2020/21: 51%
PH 007	% of those who have set a quit date who have successfully quit at 4 weeks in the most deprived areas within Buckinghamshire (DQ4/5)	Quarter	50%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21: 49%

Housing, Homelessness and Regulatory Services

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Housing, Homelessness and Regulatory Services						
HH 001	Number of applicants with/expecting children who have been in non-self-contained B&B accommodation for longer than 6 weeks	Quarterly	0	Good to be low	No benchmarking, target based on previous performance	Q4 2020/21 4
HH 002	Number of households living in temporary accommodation for over 12 months	Quarterly	32	Good to be low	No benchmarking, target based on previous performance	Q4 2020/21 41
Page 73 HH 003	% of homelessness decisions taking over 56 days	Quarterly	40%	Good to be low	No benchmarking, target based on previous performance	Q4 2020/21 28%
EH 001	% of interventions completed against the total due in the annual inspection plan (A-D rated premises) - Buckinghamshire	Quarterly	Monitor	Good to be high	None - Monitor	Q4 2020/21 13%
EH 002	Number of unrated premises which are awaiting an inspection and are trading	Quarterly	Monitor	Good to be low	None - Monitor	Q4 2020/21 595

Housing, Homelessness and Regulatory Services

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Neighbourhood Services						
NS 001	Number of cremations carried out per year	Annual	Monitor	Good to be high	None - Monitor	New KPI
NS 002	Taxi licenses issued vs revoked %	Quarterly	Monitor	Monitor	None - Monitor	New KPI
Registrars, Coroners and Trading Standards						
RS 001	Financial impact on residents as a result of scams intervention (direct & future savings)	Quarterly	£600,000	Good to be high	No benchmarking, target based on previous performance	2020/21 £598,933.12
RS 002	Number of businesses registered as primary authorities - provision of advice to large businesses (maintain and increase)	Quarterly	127	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 127
RS 003	% of customers rating the Registration service as good or excellent	Bi-annual (Q2 & Q4)	95%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 95%

Leader

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Economic Growth and Regeneration						
LEA 001	% unemployed in Buckinghamshire to be less than 55% of the % unemployed Nationally	Quarterly	55%	Good to be low	Compared to national rate	Q4 2020/21: 71%
LEA 002	Number of new business registrations (rank against other LEPs)	Quarterly	Top 10	Good to be low	Compared to other LEPs	Q4 2020/21: 8
Strategic Transport and Infrastructure						
LEA 003	Strategic Infrastructure projects: % profiled spend achieved	Quarterly	100%	Good to be high	In line with the budget set	Q4 2020/21: 231.9%

Planning and Regeneration

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Planning and Environment						
PE 001	% of major planning approvals determined in 13 weeks, or with agreed extension of time	Quarterly	80%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 92%
PE 002	% of minor planning approvals determined in 13 weeks, or with agreed extension of time	Quarterly	65%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 79%
PE 003	% of other applications determined in 8 weeks, or with agreed extension of time	Quarterly	80%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 85%
PE 004	% of building control applications checked within 21 days	Quarterly	90%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 85.25%
PE 005	% of enforcement appeals allowed	Quarterly	20%	Monitor	No benchmarking, target based on previous performance	Q4 2020/21 0%
PE 006	Number of enforcement cases logged	Quarterly	Monitor	Monitor	None - Monitor	Q4 2020/21 338
PE 007	Number of enforcement cases closed	Quarterly	Monitor	Monitor	None - Monitor	Q4 2020/21 300
PE 008	Number of enforcement notices issued	Quarterly	Monitor	Monitor	None - Monitor	Q4 2020/21 19

Planning and Regeneration

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
PE 009	Number of Planning Appeals Received	Quarterly	Monitor	Good to be low	None - Monitor	New KPI
PE 010	Number of homes built against housing requirements	Annual (Q3)	Monitor	Good to be high	None - Monitor	New KPI
Economic Growth and Regeneration						
EG 001	Town centre occupancy rate (%)	Quarterly	Monitor	Good to be high	None - Monitor	New KPI
EG 002	Town Centre footfall	Quarterly	Monitor	Good to be high	None - Monitor	New KPI

Transport

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Highways						
HW 001	% of gullies cleaned against the cyclical gully programme	Quarterly	95%	Good to be high	No benchmarking, contractually agreed target	New KPI
HW 002	NHT Public Satisfaction on the condition of road surfaces (HMBI 01)	Annual	NHT average	Good to be high	NHT benchmarking average	New KPI
HW 003	% of Core Capital Construction Start/Completion milestone dates met (within +/- 10 working days).	Quarterly	95%	Good to be high	No benchmarking, contractually agreed target	New (amended) KPI
HW 004	% of Category 1 defects repaired in 2 working days	Quarterly	96%	Good to be high	No benchmarking, contractually agreed target	Q4 2020/21 86.3%
HW 005	NHT Public Satisfaction with their local rights of way network (KBI 15)	Annual	NHT average	Good to be high	NHT benchmarking average	2019 58%
HW 006	% of strategic carriageway network in fair/good and very good condition	Annual	93%	Good to be high	No benchmarking, contractually agreed target	Q4 2020/21 94%
Parking						
PS 001	% of invalid PCNs (on and off street)	Quarterly	4%	Good to be low	No benchmarking, target based on previous performance	Q4 2020/21 1%
PS 002	Number of ticket sales managed by Buckinghamshire Council	Quarterly	Monitor	Good to be high	None - Monitor	Q4 2020/21 196,441
PS 003	Number of publicly accessible electric-vehicle charging points in Buckinghamshire	Annual	47 (end of 2021/22)	Good to be high	No benchmarking, step target to achieve 76 EV charging points by 2024/25	Q4 2020/21 38

Transport

Reference	Indicator	Reporting Frequency	Proposed Target	Good to be High or Low?	Benchmarking / Target Rationale	Latest Performance
Strategic Transport and Infrastructure						
TI 001	Major transport schemes: % of profiled spend achieved	Quarterly	100%	Good to be high	In line with the budget set	Q4 2020/21 147.2%
TI 002	HS2 highways approvals: % responded within time limit	Quarterly	95%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 100%
TI 003	HS2 planning approvals: % responded to within time limit	Quarterly	95%	Good to be high	No benchmarking, target based on previous performance	Q4 2020/21 100%
Transport Services						
TS 001	% eligible clients who are provided with transport before the required start date, or no later than 15 working days from transport assessment completed (SEND) or all information received to provide transport (mainstream)	Quarterly	95%	Good to be high	No benchmarking, target based on expected level of service	Q4 2020/21 75.5%
TS 002	Number of public transport bus routes in Buckinghamshire	Quarterly	Monitor	Good to be high	None - monitor	Q4 2020/21 97



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Report to Cabinet

Date: 20 July 2021

Reference number:

Title: **Quarter 1 Budget Monitoring Report 2021-22**

Relevant councillor(s): John Chilver

Author and/or contact officer: Richard Ambrose, Service Director – Corporate Finance & S151 Officer

Ward(s) affected: none specific

Recommendations: **Cabinet are asked to note the report and the risks and opportunities contained within it.**

Reason for decision: To understand the financial position of the Council in respect of 2021-22 Budgets.
Executive summary

- 1.1 This report sets out the Revenue and Capital position for Buckinghamshire Council for the financial year 2021/22.
- 1.2 In the first year of the new council, budgets were agreed on a Directorate basis and have been re-configured into Portfolios following the election and appointment of Cabinet Members.
- 1.3 The Appendix provides further detail for each Portfolio and information about performance relating to overdue debts and late payments of commercial debt.

2. Revenue

- 2.1 The forecast revenue budget outturn is summarised in Figure 1. The key Portfolio variances are explained in Appendix 1. The outturn variances are split between Business as Usual and those relating to the Covid-19 response.
- 2.2 Overall a £0.5m adverse variance is forecast after allowing for £4.9m of mitigations (see paragraph 11 in Appendix 1) of the overall pressures reported by Portfolio. This comprises:
 - £1.4m adverse variance on Covid related spend and;

- £0.9m favourable variation on BAU.

2.3 The £0.5m adverse variance broadly, therefore, comprises the proportion of Covid income losses not funded from the government's compensation scheme or BAU variances. The Council will continue to lobby Government for full recovery of income losses impacted by Covid. Furthermore, Portfolio's will seek to find mitigating actions in order to bring forecast spend back in line with the approved budget.

2.4 Figure 1: Revenue Budgets

	Budget	Forecast	Variance		Variance:	
			£000	£000	£000	%
	£000	£000	£000	%	£000	£000
Expenditure	7,173	7,233	59	1%	-	59
Income	(536)	(539)	(2)	0%	-	(2)
Leader	6,637	6,694	57	1%	-	57
Expenditure	37,772	39,976	2,204	6%	328	1,876
Income	(8,612)	(10,977)	(2,366)	27%	100	(2,466)
Climate Change and Environment	29,160	28,998	(162)	(1%)	428	(590)
Expenditure	10,271	10,360	88	1%	-	88
Income	(582)	(671)	(88)	15%	-	(88)
Communities	9,689	9,689	-	-	-	-
Expenditure	11,391	11,214	(177)	(2%)	30	(207)
Income	(4,719)	(1,896)	2,822	(60%)	2,677	145
Culture and Leisure	6,672	9,318	2,646	40%	2,707	(61)
Expenditure	618,431	606,924	(11,507)	(2%)	-	(11,507)
Income	(533,412)	(521,906)	11,507	(2%)	-	11,507
Education & Children's Services	85,018	85,018	(0)	(0%)	-	(0)
Expenditure	188,133	187,463	(670)	(0%)	-	(670)
Income	(136,290)	(134,881)	1,409	(1%)	1,102	307
Finance, Resources, Property & Asse	51,843	52,582	740	1%	1,102	(362)
Expenditure	219,256	219,802	546	0%	559	(13)
Income	(63,389)	(63,471)	(83)	0%	140	(223)
Health & Wellbeing	155,867	156,330	464	0%	699	(235)
Expenditure	15,600	14,102	(1,498)	(10%)	36	(1,534)
Income	(8,941)	(7,255)	1,687	(19%)	50	1,637
Housing & Homelessness & Regulatc	6,659	6,847	189	3%	86	103
Expenditure	15,439	15,802	363	2%	-	363
Income	(9,089)	(9,432)	(343)	4%	41	(384)
Planning and Regeneration	6,350	6,370	20	0%	41	(21)
Expenditure	67,111	70,076	2,965	4%	105	2,860
Income	(12,515)	(13,996)	(1,480)	12%	1,041	(2,521)
Transport	54,596	56,080	1,485	3%	1,146	339
Portfolios	412,491	417,928	5,437	1%	6,209	(772)
Expenditure	42,849	41,539	(1,310)	(3%)	(1,240)	(70)
Income	(455,340)	(458,973)	(3,633)	1%	(3,600)	(33)
Corporate & Funding	(412,491)	(417,434)	(4,943)	1%	(4,840)	(103)
Total			494	...	1,369	(875)

2.5 There is the potential for an additional opportunity saving of £1m from Disabled Facility Grants (DFG) which reflects a continuation of the position from 2020/21.

2.6 **Appendix 1** provides further detail on the revenue forecast outturn by Portfolio.

3. Capital Budget Outturn

3.1 Directorates' forecast for the Capital Programme reflects an expected £3.0m of slippage. Further details for each portfolio may be found in **Appendix 1**.

3.2 To reduce the amount of slippage in this financial year, budget profiles have been reviewed and slippage will be reviewed as part of the carry forward process.

Figure 2: Capital Budgets

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Climate Change and Environment	-3,315	10,070	9,261	-809	8.0%	Green
Communities	83	133	133	0	0.0%	Green
Culture & Leisure	-1,653	17,361	17,361	0	0.0%	Green
Education & Children's Services	6,126	58,886	59,285	399	-0.7%	Green
Finance, Resources, Property & Assets	546	7,536	7,390	-147	1.9%	Green
Health & Wellbeing	0	436	436	0	0.0%	Green
Housing & Homelessness & Regulatory Servi	-488	14,058	13,085	-973	6.9%	Green
Leader	-47	1,153	1,153	0	0.0%	Green
Planning and Regeneration	985	22,711	22,873	163	-0.7%	Green
Transport	3,859	53,552	51,892	-1,660	3.1%	Green
Grand Total	6,096	185,895	182,869	-3,026	1.6%	Green

Note: negative actuals relate to accruals and retentions – where the value of work done completed has been charged to last year but invoices not yet paid.

4. Other options considered

4.1 None arising directly from this report.

5. Legal and financial implications

5.1 This is a Finance report and all the financial implications are included in the report.

5.2 There are no legal implications arising from the report.

6. Corporate implications

6.1 Actions resulting from consideration of this report may influence future expenditure in areas of concern / interest.

7. Local councillors & community boards consultation & views

7.1 Not applicable.

8. Communication, engagement & further consultation

8.1 Not applicable.

9. Next steps and review

9.1 A report on the position at the end of September will be brought to Cabinet on 9 November

9.2 The Councils financial systems are being updated to fully reflect the recently formed Portfolios.

10. Background papers

10.1 Appendix 1 – Directorate level summaries.

11. Your questions and views (for key decisions)

11.1 If you have any questions about the matters contained in this report please get in touch with the author of this report. If you have any views that you would like the cabinet member to consider please inform the democratic services team. This can be done by telephone [01296 382343] or email [democracy@buckinghamshire.gov.uk].

BUDGET MONITORING POSITION Q1 2021-22

APPENDIX 1 Portfolio Summary

(including Debt and Late Payments)

Contents

1. Leader
2. Climate Change and Environment
3. Communities
4. Culture and Leisure
5. Education & Children's Services
6. Finance, Resources, Property & Assets
7. Health & Wellbeing
8. Housing & Homelessness & Regulatory Services
9. Planning and Regeneration
10. Transport
11. Corporate & Funding
12. Outstanding Sundry Debts
13. Late Payments

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

1. Leader

Figure 1: Leader Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	7,173	7,233	59	1%	-	59
Income	(536)	(539)	(2)	0%	-	(2)
Leader	6,637	6,694	57	1%	-	57

Figure 2: Leader Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Leader	-47	1,153	1,153	0	0.0%	Green

Note: negative actuals relate to accruals and retentions – where the value of work done / completed has been charged to last year, but invoices not yet paid.

- 1.1 **Leader Revenue Budget** £6.6m, Forecast £6.7m, Var **+£0.1m**
- The Strategic Infrastructure projects team is reporting a £61k pressure on their staff capitalisation target. This is being managed within the overall Transport Strategy budgets.
 - Economic Development & Skills budgets are break even.
 - Policy & Comms and Senior Management Deputy Chief Executive's teams are reporting a breakeven position.
- 1.2 **Leader Capital Budget** £1.2m, Forecast £1.2m, Var **£0m**
- Rural Broadband project (joint with LEP) is forecast to budget.

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

2. Climate Change and Environment

Figure 15: Climate Change and Environment Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	37,772	39,976	2,204	6%	328	1,876
Income	(8,612)	(10,977)	(2,366)	27%	100	(2,466)
Climate Change and Environment	29,160	28,998	(162)	(1%)	428	(590)

Figure 16: Climate Change and Environment Capital Table

	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Cabinet Portfolio						
Climate Change and Environment	-3,315	10,070	9,261	-809	8.0%	Green

Note: negative actuals relate to accruals and retentions – where the value of work done / completed has been charged to last year, but invoices not yet paid.

2.1 **Climate Change and Environment Revenue:** Budget £29.2m, Forecast £29.0m, Var **-£0.2m**

- a) Dog Control – Budget £129k – No Variance
- b) EFW & Residual Waste - Budget -£909k, Var Favourable £72k
 - i. BAU – Var -£72k,
Due to reduction in cost for business rates in EFW.
- c) Grounds Maintenance – Budget £795k, No Variance
- d) Household Recycling Centres - Budget £2,097k, Var Adverse £215k
 - i. Covid – Var +£12k
Adverse variance - relates to PPE costs.
 - ii. BAU – Var +£203k
Adverse Variance: £234k relates to loss of budgeted income (household disposal charges) £108k; reduction in recharge to Slough Borough Council £50k; trade charges re: contractors £26k; £50k for feasibility study on Buckingham HRC which is offset with underspend of £31k due to reduced waste stream costs.
- e) Waste Collection - Budget £18,002k, Var Adverse £21k
 - i. Covid – Var +371k
Adverse variance: (£120k) North Waste – Cost of agency, staff absence, vehicle hire and (£100k) shortfall of commercial waste

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

- income, and (£151k) Southern waste – dry recycling increased tonnages.
- ii. BAU – Var -£350k
North Trade Waste adverse income shortfall (£50k) a reflection of current business activity in existing climate, offset by holding vacancies and additional income generation (£400k).
- f) Street Cleansing – Budget £1,478k, Var Adverse £45k
- i. Covid – Var +£45k
Adverse variance - £45k for Street cleansing due to staff absence, agency staff and vehicle hire costs.
- g) Waste Disposal – Budget £2.585k, Var Favourable £14k
- i. BAU – Var -£14k
Favourable variance - running expense savings.
- h) Waste Strategy & Management – Budget £1,388k, Var Favourable £387k
- i. BAU – Var -£387k
Reduced costs for the Southern Waste Contract and legacy recycling budgets
- i) Energy, Arboriculture & Natural Environment - Budget £1,261k, Var Adverse £30k
- i. £30k overspend in Arboriculture & other Natural Environment budgets, mainly on staffing, which is being managed and offset in the service area by headroom in the Planning portfolio.
- j) Gypsy & Travellers – Budget £5k – No Variance
- k) Flood Management – Budget £511k, No Variance
- 2.2 **Climate Change & Environment Capital:** Budget £10.1m, Forecast £9.3m, Var **£-0.8m**
- a) Waste accelerated spend of £1.2m for purchase of new vehicles for new Southern Waste contract and future year budgets to be re-aligned
 - b) Flood defence schemes slippage of £2m – forecast has been based on anticipated spend for the year and the capital programme requires reprofiling across the years to reflect spend. Slippage for Willows (£720k) and Hughenden (£208k) due to options reports that are not yet finalised. Saunderton scheme (£172k) is no longer going ahead and is now included in the future TfB drainage capital programme.

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

3. Communities

Figure 19: Communities Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	10,271	10,360	88	1%	-	88
Income	(582)	(671)	(88)	15%	-	(88)
Communities	9,689	9,689	-	-	-	-

Figure 20: Communities Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Communities	83	133	133	0	0.0%	Green

3.1 **Communities Revenue:** Budget £9.7m, Forecast £9.7m, Var **+£0.0m**

- Communities Portfolio is forecasting a break-even position
- As part of the Localities Budget there is an additional £122k one off budget allocation for COVID related staffing activity, this is expected to breakeven
- In addition, although a net NIL BAU variance overall, there is an £88k variance relating to government grants which is offset by Community Safety activity (Prevent and Domestic Violence).

3.2 **Communities Capital:** Budget £0.1m, Forecast £0.1m, Var **£0m**

- Nil variance overall. However, there is a detailed project review in progress to re-profile the project budget, (total capital scheme £343k) which may impact the outturn.

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

4. Culture and Leisure

Figure 17: Culture and Leisure Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	11,391	11,214	(177)	(2%)	30	(207)
Income	(4,719)	(1,896)	2,822	(60%)	2,677	145
Culture and Leisure	6,672	9,318	2,646	40%	2,707	(61)

Figure 18: Culture and Leisure Capital Table

	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Cabinet Portfolio						
Culture & Leisure	-1,653	17,361	17,361	0	0.0%	Green

Note: negative actuals relate to accruals and retentions – where the value of work done / completed has been charged to last year, but invoices not yet paid.

4.1 Culture and Leisure Revenue: Budget £6.7m, Forecast £9.3m, Var +£2.6m

- a) Arts & Culture - Budget £1.3m, Var Adverse £14k
 - i. BAU – Var +£14k, Adverse made up of minor variances across the area.
- b) Libraries - Budget £3.9m, Minor Variance
 - i. Covid – Var +£60k, Adverse
 - ii. Adverse Covid figures relate to reduced service and income loss expected in Q1
 - iii. BAU – Var -£59k, Favourable
 - iv. Favourable variance but the Service is anticipating a breakeven position at the year-end once costs are confirmed.
- c) Museums & Heritage - Budget £0.6m, Var Favourable £14k
 - i. BAU – Var -£14k, Favourable
 - ii. Favourable variance due to a reduction in grant payments to Bucks County Museum and Wycombe Heritage & Arts Trust.
- d) Country Parks, Parks & Play Areas - Budget £-39k, Var Adverse £106k
 - i. Covid – Var +£107k, Adverse

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

- ii. Adverse variance relates to extra cleaning costs and events income shortfall for Country Parks (£54k)
- iii. A shortfall in functions and catering income associated with the golf course at Farnham Park (£53k).
- iv. BAU – Var -£1k, Favourable
- e) Tourism Budget £48k, Var Favourable £2k.
- f) Leisure Centres - Budget (£1m), Var Adverse £2.5m
 - i. Covid – Var +£2.5m, Adverse
 - ii. Adverse variance Relates to reductions in income associated with the delays to the Government’s Covid Roadmap and associated restrictions with operations. This will be partly offset by government Leisure Recovery Fund of £875k, plus an additional payment from the government’s income protection scheme. The Service is also in the process of reviewing assumptions with the leisure operators, although the position obviously remains dependent on the government’s roadmap (capacity constraints) and customer confidence, so continual monitoring of actuals will be required for the coming months. A specific contingency of £2m for leisure recovery also forms part of the Council’s agreed budget for 2021/22.

4.2 **Culture and Leisure Capital:** Budget £17.4m, Forecast £17.4m, Var **£0.0m**

- a) No slippage is currently forecast however Leisure Centre Maintenance, Parks and Play Area and South Bucks Country Park will all be reprofiled.
- b) Country Parks Visitors Centre is underway however some spend could carry over into the next financial year whilst Libraries Self-Service will commence this year.

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

5. Education & Children's Services

Figure 9: Education & Children's Services Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	618,431	606,924	(11,506)	(2%)	-	(11,506)
Income	(533,412)	(521,906)	11,507	(2%)	-	11,507
Education & Children's Services	85,018	85,019	1	0%	-	1

Figure 10: Education & Children's Services Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Education & Children's Services	6,126	58,886	59,285	399	-0.7%	Green

5.1 Education & Children's Services Revenue: Budget £85.0m, Forecast £85.0m, Var +£0.0m

- a) Revenue budgets are projected to breakeven at this point in the year however risks of up to £2.3m have been identified across the following areas:
 - i. Agency staffing costs in Children's Social Care – Risk ranging from £890k to £1.5m
 - ii. Accommodation costs for young people leaving care, including unaccompanied asylum seeking children, £387k
 - iii. Costs of support for children with disabilities £328k
- b) Actions being taken to address agency staffing costs include the social work academy, targeted recruitment campaigns for key staffing groups and actions to improve retention of staff.
- c) Placement costs for children in care are currently projected to break even, as the budget includes additional growth to reflect the impact of the covid-19 pandemic on demand for placements and complexity of need. Numbers and costs of external residential placements are being closely monitored and managed.
- d) Education budgets are projected to break even.

5.2 Education & Children's Services Capital: Budget £58.9m Variance +£0.4m

- a) An underspend of £0.4m against the Children's Social Care capital programme

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- b) Secondary School Places: Overspend/Accelerated progress variance of £952k.
- c) Primary School Places: Overspend/Accelerated progress variance of £34k.
- d) Early Years Project: Slippage forecasted of £87k.

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

6. Finance, Resources, Property & Assets

Figure 13: Finance, Resources, Property & Assets Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	188,133	187,463	(670)	(0%)	-	(670)
Income	(136,290)	(134,881)	1,409	(1%)	1,102	307
Finance, Resources, Property & Assets	51,843	52,582	740	1%	1,102	(362)

Figure 14: Finance, Resources, Property & Assets Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Finance, Resources, Property & Assets	546	7,536	7,390	-147	1.9%	Green

- 6.1 **Finance, Resources, Property & Assets Revenue:** Budget £51.9m, Forecast £52.6m, Var **+£0.7m**
- 6.2 Finance, Resources, Property & Assets portfolio is forecasting an adverse variance of £740k of which +£1,102k is COVID related offset by a BAU favourable variance of (£362k).
- 6.3 The main variances are as follows:
- a) COVID +£1,102k adverse variance:
 - i. £500k from Council Tax/Business Rates loss of income on court costs recovered, forecasts are for the first quarter of the year while Courts are clearing the backlog of cases, c71% of this will be met by the Government through its income protection scheme which is available for the first quarter.
 - ii. £300k prudent additional impact on Property Rental Income (£2.0m loss was budgeted in January; we are forecasting a slightly higher loss to reflect the impact the extended lockdown could have on retail & hospitality sectors);
 - iii. £202k income loss on sports pitch lettings and Waterside North Car Park weighted in Q1 to reflect lockdown impacts.
 - iv. £100k HROD loss of pay as used income as income activity is yet to return to pre COVID levels.
 - b) BAU £362k favourable variance:

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- i. £452k favourable variance on BAU budgets from utilising Property & Assets rental void contingencies.
 - ii. £200k favourable variance in Revenue and Benefits service mainly from additional Govt. grant income for Council Tax administration support.
 - iii. £150k adverse variance relating to additional ICT cost of cyber security to bring the Council up to a suitable level of protection against cyber attack
 - iv. £90k adverse variance due to short fall on pay budgets within Resources Directorate
 - v. £50k adverse variance on HR & OD loss of income from traded service packages as schools covert to academies/join Multi-Academy Trusts.
- 6.4 Risk of additional ICT costs estimated to be c£100k from the development of ServiceNow, the customer interface system, as greater reliance is placed on the system to raise calls/requests for HROD, Finance and ICT services. Developments of the system will be managed via the ServiceNow Board.
- 6.5 **Finance, Resources, Property & Assets Capital:** Budget £7.5m, Forecast £7.4m, Var **-£0.1m**
- a) £73k of slippage on BAU Property projects, including £50k slippage on the development fit out of a unit at Vale Retail Park, and £23k of slippage on the ongoing programme of compartmentation/fire stopping in NCO (work can only take place when building is empty, mainly at weekends).
 - b) £74k Slippage on ICT projects: Including -£395k slippage on Delivery of Technology Strategy unreleased budgets as the service will not be delivering on any new projects this financial year; offset by +£321k overspend on iCares Social Care systems, the overspend is to be met from Capital contingency; a breakeven position is forecast for both Buckinghamshire Network project with BHT/CCG and Device Refresh project.

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7. Health & Wellbeing

Figure 3: Health & Wellbeing Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	219,256	219,802	546	0%	559	(13)
Income	(63,389)	(63,471)	(83)	0%	140	(223)
Health & Wellbeing	155,867	156,330	464	0%	699	(235)

Figure 4: Health & Wellbeing Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Health & Wellbeing	0	436	436	0	0.0%	Green

7.1 Health & Wellbeing Revenue: Budget £155.9m, Var **£0.5m**, Movt -

- a) The forecast for end of May is a adverse variance of £464k. This relates to
 - i. £0.235m favourable variance in Adult Social Care, linked primarily to ASC operations BAU activity in particular around residential placements.
 - ii. £0.699m adverse variance due to additional spend on Nursing placements and Home Care linked to Covid-19
- b) There are a number of significant risks that could impact on the 2021/22 position including provider failure and above budget requests for fee uplifts and cost pressures from additional clients through the Discharge to Assess (D2A) process where NHS funding is due to reduce from 6 weeks to 4 weeks from end of June with a risk of no further funding from end of September. We are working closely with the CCG to develop a longer-term solution for D2A including a joined up 'Home First' approach. A three-month review of all D2A clients is being put in place to ensure appropriate long-term packages are in place and to mitigate the risk of additional cost pressures.

7.2 Health & Wellbeing Capital: Budget £0.436m, Var **£-m**

7.3 There is currently a freeze period whilst a review of the proposed scheme in light of Covid-19 takes place.

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8. Housing & Homelessness & Regulatory Services

Figure 7: Housing & Homelessness & Regulatory Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	15,600	14,102	(1,498)	(10%)	36	(1,534)
Income	(8,941)	(7,255)	1,687	(19%)	50	1,637
Housing & Homelessness & Regulatory	6,659	6,847	189	3%	86	103

Figure 8: Housing & Homelessness & Regulatory Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Housing & Homelessness & Regulatory Servi	-488	14,058	13,085	-973	6.9%	Green

Note: negative actuals relate to accruals and retentions – where the value of work done / completed has been charged to last year, but invoices not yet paid.

8.1 Housing & Homelessness & Regulatory Revenue: Budget £6.7m, Forecast £6.9m, Var +£0.2m

- a) Housing & Homelessness is currently reporting a £30k adverse variance from reduced HMO License income. They are carrying an as yet unquantified risk – which is likely to materialise this year and beyond – on Temporary Accommodation: Discretionary Housing Benefit funding has been reduced by the Government, from £1m to £570k, which is likely to impact on the number of households the Revs & Bens team can assist with rent payments, and could drive up TA applications, as could the ending of the Government's COVID moratorium on landlord evictions. Also, the move to a Universal Credit system is expected to reduce our ability to over-achieve on Housing Benefit debt recovery, which currently helps to subsidise TA costs for the Council. These impacts are being modelled for consideration in the MTFP.
- b) Regulatory services are reporting a £23k adverse variance on Coroners due to increases in the price of the Mortuary Services contract. We are expecting to be able to manage this overspend through an improved position on Registrar's wedding income.
- c) Cemeteries and Crematoria are reporting a COVID adverse variance of £36k from loss of income on Webcasts (which are still free of charge whilst restrictions are in place) and the cost of hire of portacabin to ensure social distancing for staff and daily cleaning.

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- d) Licensing is reporting an £100k adverse variance: £50k COVID-related shortfall on premises income streams, and £50k BAU unachievable income targets on normal business activity in existing climate.

8.2 **Housing & Homelessness & Regulatory Capital:** Budget £14.1m, Forecast £13.1m, Var **-£1.0m:**

- a) £787k slippage due to cremator replacement project phased over this and next financial year, and £186k savings on completed Wycombe cemetery (£98k), crematorium projects carried forward from 2020/21 (£81k on driveway/ soffit work and refractory projects) and car park lighting project savings expected (£9k)
- b) All other Housing and DFG budgets are forecast to budget. We are expecting there to be headroom of c.£1m within the DFG allocation, as the allocation has increased by £0.5m this year, and we carried forward a sizable unspent reserve from legacy councils. Housing & Better Care Fund colleagues are starting to explore options for how to best utilise this grant headroom.

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9. Planning and Regeneration

Figure 5: Planning & Regeneration Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	15,439	15,802	363	2%	-	363
Income	(9,089)	(9,432)	(343)	4%	41	(384)
Planning and Regeneration	6,350	6,370	20	0%	41	(21)

Figure 6: Planning & Regeneration Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Planning and Regeneration	985	22,711	22,873	163	-0.7%	Green

9.1 Planning & Regeneration Revenue: Budget £6.4m, Forecast £6.4m, Var **+\$0.0m**

- a) Planning are projecting a £30k favourable variance across the service. An improved Building Control income position (£330k) is helping to offset agency cost pressures in Development Management (£264k) and in Planning Policy and Enforcement (£57k). The team are currently finding mitigations to manage a budget risk around the use agency staff within the service, to provide service cover whilst they undertake permanent recruitment; Income projections are expected to improve next Qtr, in line with increased numbers of planning applications.
- b) Town Centre management budgets are forecasting a total pressure of £50k: £40k from markets income loss, which will largely be reclaimed under the MHCLG income loss scheme, plus a further £10k of overspend on running cost budgets which will be managed down this year.

9.2 Planning & Regeneration Capital: Budget £22.7m, Forecast £22.9m, Var **-\$0.2m**

- a) A small amount, £150k, of accelerated spend forecast for Walton Street Public Realm works (forecast £3.8m against 21-22 budget of £3.6m);

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10. Transport

Figure 11: Transport Revenue Table

	Budget	Forecast	Variance		Variance:	
	£000	£000	£000	%	COVID £000	BAU £000
Expenditure	67,111	70,076	2,965	4%	105	2,860
Income	(12,515)	(13,996)	(1,480)	12%	1,041	(2,521)
Transport	54,596	56,080	1,485	3%	1,146	339

Figure 12: Transport Capital Table

Cabinet Portfolio	Actuals to Date £000	Total Budget £000's	Forecast Outturn £000's	Forecast Variance £000's	% Slippage	RAG Rating
Transport	3,859	53,552	51,892	-1,660	3.1%	Green

10.1 Transport Revenue: Budget £54.6m, Forecast £56.1m, Var **+£1.5m**

- a) Other Highways & Technical – Budget £3.4m, No Variance
- b) Rights of Way – Budget £394k, No Variance
- c) Parking Operations – Budget -£345k, Var Adverse £1.1m
 - Covid – Var £1m
Adverse variance is due to projected loss of parking income April 21 – September 21. Despite income budgets being reduced this year (45% reduction for off street and 20% reduction for on street) there is still an additional reduction in income due to Covid. This will be partly offset through income from the Government’s income recovery scheme which is held corporately. The income, however, is forecast to gradually increase over the year as further restrictions are lifted. Forecast variance is made up of £831k for off-street and £210k for on street.
 - BAU – Var £50k
Adverse variance –is due to parking savings in MTFP being unachievable in-year due to a delay on the service review and time needed to implement changes.
- d) TfB RJ Contract Budget £17.8m, Var Adverse £42k
 - Covid – Var £45k
Adverse variance –is due to the continuation of deep cleaning of the depots and vehicle costs to maintain social distancing for April - September.

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- BAU – Var -£3k favourable variance – minor variance
- e) Home to School Budget £21.1m, Var Adverse £387k
 - i. BAU – Var -£387k
Adverse variance –relates to anticipated increased transport costs, calculated using historic actual data and trends.
- f) Integrated Transport Budget £9.4m, Var Favourable £35k
 - i. BAU – Var +£35k
Favourable variance – Transport Services currently showing an underspend due to Concessionary Travel forecast, the service is anticipating a breakeven position once costs are confirmed
- g) Corporate Director Budget £0.2m, Var Adverse £60k
 - i. Covid – Var £600k,
Relates to Senior staff time spent on COVID activities.
- h) Transport Strategy & HS2 Budget£2.5m, Var Favourable £61k
 - i. There is a £61k underspend in Transport Strategy budgets due to staffing vacancies.

10.2 **Transport Capital:** Budget £53.5m, Forecast £51.9m, Var -£1.7m

- a) Strategic Transport projects are on track to spend within budget
- b) Transport Services slippage of £0.1m for Public Transport relating to Aylesbury Bus Station project yet to start as project detail to be determined.
- c) Highways & Technical Services forecast slippage (£1.53m) being:
 - i. Marlow Bridge (£933k) as scheme is expected to start in February 2022 following programmed junction improvement works at Westhorpe Roundabout
 - ii. Salix slippage (£289k) for Salix Energy Loans Scheme (SEELS) funding being removed for 21/22 as can only bid for value of the recycle fund (budget will be updated to reflect new Salix bid of £432k)
 - iii. Fleet Management slippage (£240k) on vehicle purchases not forecast to be spent.

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- iv. Car Parks slippage of £70k as forecast is based on anticipated spend for the year and capital programme to be reprofiled across the years to reflect planned spend in the next two financial years.

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11. Corporate & Funding

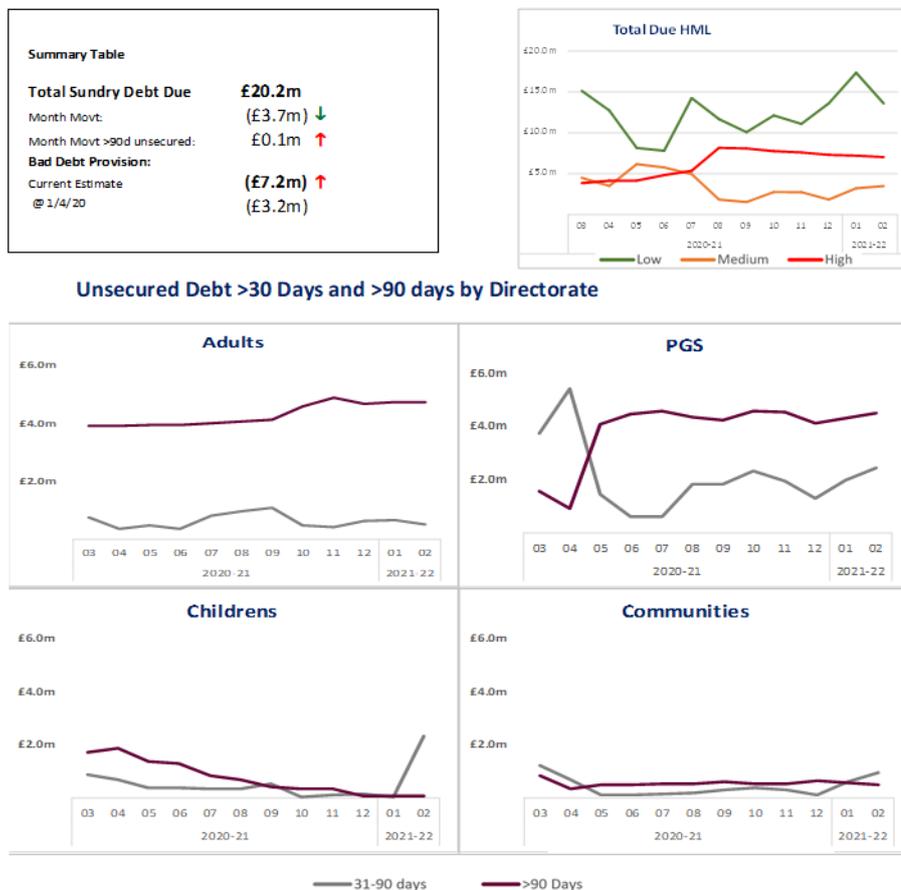
11.1 Within Corporate & Funding mitigations have provided for certain items where projected overspends have been forecast:

- a) **Health and Wellbeing:** There is provision in corporate contingency for 'Adult Social Care Pressures' and £464k has been allowed for from this contingency although, at this stage, this will not be released into the service. This will mitigate the Health and Wellbeing variance.
- b) **Culture and Leisure – Leisure Centres:** £875k from the Leisure Recovery Grant to be passed direct to the leisure operators. There is also a provision in corporate contingency for Leisure Providers and £740k has been allowed for from this contingency.
- c) **General** - estimated £2.8m funding which could be available from the local government income compensation scheme. This could cover Covid related income pressures in, for example, parking, waste and leisure.

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12. Outstanding Sundry Debts

Figure 21: Sundry Debts Table



- 12.1 We are not presently assembling Debt info by Portfolio as we have not yet re-configured the financial system to do so. This will be presented by Portfolio for quarter 2 reporting to Cabinet.
- 12.2 The **unsecured debt over 90 days** as at end May 21 for Buckinghamshire Council is £10m, this is a slight increase in debt over 90 days £0.1m since last month and is the highest level in the last 12 months. The Councils target for this debt is £10m.
- 12.3 **Total overdue debts** at the end of May were £20.2m, a reduction of £3.7m since the end of April and £0.8m since end of March.
- a) The directorates where total overdue debt has reduced are; Adults, Children’s and Resources. DCE and Communities have remained the same and a slight increase has been seen in PG&S of £0.2m.

APPENDIX 1 Portfolio Summary (including Debt and Late Payments)

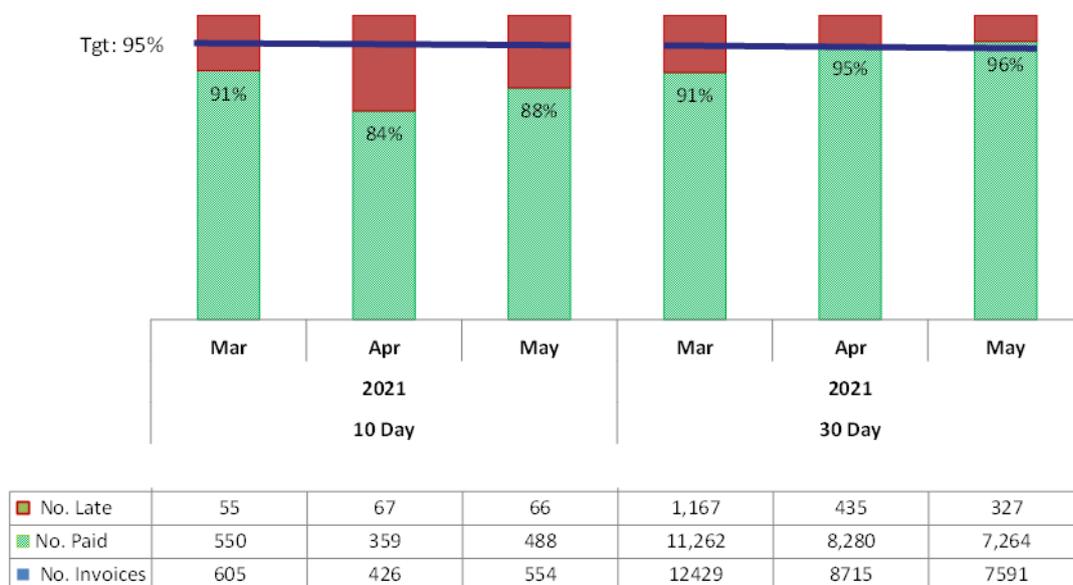
b) £3.9m of income has been identified to customers but not to individual invoices. At this point we cannot report these receipts to a specific Directorate.

12.4 **Unsecured Debt Recovery:** In the first two month of the financial year 21-22 the total unsecured debt recovered is £13.3m and to at the point of this report being written a total debt recovered across all directorates £14.9m.

13. Late Payments

Figure 22: Late Payments Table

Late Payment Performance Past 3 Months



- 13.1 During period 2 the overall invoices on time was 95.2%, just above the Council's target of 95%. The rolling 3-month average is 93.0%, the performance in 21/22 is 94.8%.
- 13.2 Over a rolling 12-month period, invoices paid within 30 days were above target (95.1%) and those falling due in 10 days were below (84.0%). Overall performance was 94.5% on time.
- 13.3 In May, the Children's directorate had the largest number of late invoices at 204, there is exploratory work with the Head of Finance – Children's and the service to identify the route cause and understand the reasons behind this.

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